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Regulations of Outgoing Academic International Mobility for BRUFACE and non-BRUFACE programs

2026-27 Academic Year

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1.Introduction

Erasmus mobility was created in 1987. At EPB, the very first mobility took place in 1988-1989 to the Technical University Munich. Until October 2025, EPB hosted 1652 incoming students and sent 1307 outgoing students. The early Erasmus program evolved into Erasmus+ during the period 2014-2020 and is nowadays nested among the Horizon Europe framework (2021-2027). During this long period, the school has also evolved: regulations, teaching organization, grades, teaching activities, teaching language have changed.

The major recent change is the new BRUFACE agreement signed between ULB and VUB from the academic year 2025-2026. According to the terms of this agreement, each university will manage separately its agreements, excepted double degree programs for BRUFACE masters that will be signed jointly. Students will apply to their home university for a mobility in their home university (ULB or VUB) but BRUFACE students are allowed to apply to any destination proposed by either ULB or VUB.

There is therefore a clear need to share a common reference framework, which has been voted to be inspired by the previous ULB regulations called RIMI (Règlement intérieur de la Mobilité internationale).

The general objectives of this document are:

- to collect the whole regulation framework ruling student mobility: European framework, CFWB law (décret), ULB study regulations (Règlement général des études), Faculty regulations and Bruface agreement;
- to clarify the composition and the tasks of the mobility team and its other partners (Bureau des stages, Service de mobilité étudiante, Service des inscriptions, BEP...);
- to detail every mobility process, and answer most frequently asked questions about students but also staff mobility.

2. Rules and Legal Framework

Students' mobility is ruled at different levels:

- European Commission: program and Erasmus+ Charter, grades conversion guidelines
- Communauté française de Belgique: Décret du 7 novembre 2013 définissant le paysage de l'enseignement supérieur et l'organisation académique des études
- ULB: Règlement général des études (version 2026-2027)
- EPB: Règlement d'ordre intérieur
- BRUFACE agreement

Weblinks to these documents are provided in Chapter 12.

Additionally, general outgoing mobility at ULB are described at

<https://etudiant.ulb.be/fr/programme-d-echanges/etudiants-outgoing>

and general incoming mobility is further described at

<https://etudiant.ulb.be/fr/programme-d-echanges/etudiants-incoming>

3. Mobility team: Composition and Responsibilities

3.1 Main three functions

Student and staff mobility is managed at EPB by the "mobility team" (équipe Mobilité), organized along the following main three responsibilities:

- Administrative coordination: administrative follow up of applications, organization of info sessions (IN/OUT), signature of the presence documents, any administrative mailing (e.g. acceptance letters);
- Academic coordination: preparation of the learning agreement, check for the academic relevance, applicants selection, academic recognition, grade conversion, academic part of the admission process for incoming double degree students. The academic coordination includes and should be limited to any task requiring the knowledge of the course content (connaissance des matières enseignées);
- Global relations: management of the international relations, relationships with partners, negotiation or renewal of the agreements.

3.2 Composition and responsibilities

- Dean, chairs the appeal commission (commission de recours);
- Member of the EPB secretariat (in the ULB terminology: administrative coordinator):
 1. front desk for any question: Rose-Marie BRYNAERT (international.polytech@ulb.be);
 2. daily contact with students: answering service, help in the preparation of applications (OUT et DD IN), "administrative " reception of applications, help to students for the registration, organization of info sessions (OUT) and welcome sessions (IN), signature of presence attests, mailing of acceptance letters, information on language courses;
 3. administrative management of mobilities: back up of Learning Agreements (IN and OUT), yearly programs and learning agreements encoding, management of the transcripts of records (relevés de notes);
 4. administrative support of the mobility team: update of any information related to the mobility, update of any mobility information and weblinks mentioned on the EPB website web (incoming, outgoing and secondary schools prospects) and the UV mobipoly, hoc, (IN et élèves du secondaire), la page UV (OUT), management of checklists for the double degree` process, constitution (with the help of the communication team) of any promotional materials such as a flyer and/or folder to present mobilities during the promotional events (salons de l'Étudiant, TIME general assemblies, or any other promotional event).
- Vice-Dean International Relations
 1. negotiation and management of agreements, and contacts with the partners;
 2. member of the appeal commission (commission de recours);
 3. member of the EPB faculty board (du Bureau de l'EPB);
 4. member of the Board of Advisors (BoA);
 5. member of the strategic commission (commission stratégique);
 6. member of the staff commission (commission des personnels), with advisory but no deliberative vote;
 7. member of the International Relations Council (Conseil des Relations Internationales - CDRI);
 8. EPB representative in the French-Belgian College
 9. EPB representative in T.I.M.E
 10. chairs the selection commission selecting the students applying to an outgoing mobility;

11. jointly prepares the deliberations of the mobility students with the academic mobility coordinator;
 12. invited member of the BRUFACE Steering and Program Committee (BSPC);
 13. yearly activity report
- Academic mobility coordinator
 1. member of the appeal commission (commission de recours);
 2. in charge of dealing with any specific question;
 3. in charge of preparing the grades conversion grids;
 4. prepare the selection meetings (for outgoing candidates);
 5. is a member of the Selection committee of candidates for an outgoing mobility ;
 6. manages, examines and shares the examination load of the incoming applications between the master coordinators;
 7. jointly prepares the deliberations of the mobility students with the Vice-Dean International Relations;
 8. full member of the BRUFACE Steering and Program Committee (BSPC).
 - Academic master coordinators
 1. academically responsible for incoming mobility in bachelor and any IN/OUT mobility in master;
 2. help the students to prepare their learning agreements (LA)
 3. signature of these LA
 4. management of LA changes and updates (IN and OUT)
 5. members of the selection commission (for outgoing candidates);
 - Master Jury Chair
 1. member of the appeal commission (commission de recours);
 2. receives the requests for open sessions (sessions ouvertes)
 - Bachelor Jury Chair
 1. member of the appeal commission (commission de recours);
 2. receives the requests for open sessions (sessions ouvertes)

- Internships office director

1. coordination of internships according to the requirements indicated in the double degree agreements (Cédric BOEY)

Every year, the academic mobility coordinator and the Vice-Dean International Relations prepare and present to the Faculty Council a yearly activity report including the list of mobility students.

3.3 Other interactions

3.3.1 SME, service de mobilité étudiante

A tight coordination of the EPB mobility team with the ULB SME (service de mobilité étudiante) is required. This ensures the update of the regulations, and nomination of outgoing students to our partners. On top of this, the SME organizes every year a large variety of events such as IN/OUT meetings, the mobility week, workshops to overcome the intercultural gap, the cocktail for ambassadors. The SME is in charge of visas issues, insurances, and advises for accommodation

- SME director: Gael VANDENBROEK
- Payments
- outgoing mobilities "OUT Europe" (destination: Erasmus+, Switzerland, Belgium): Gloria CAVASIN
- outgoing mobilities "OUT non-Europe" (other destinations): Camille DELAHAUT
- incoming mobilities "IN Europe" (origin: Erasmus+,Switzerland, Belgium) : Alice HOSLET
- incoming mobilities "IN non-Europe" (other origins): Julie SEPULCHRE
- staff mobility, CIVIS mobility, communication and events: civis.admin@ulb.be

3.3.2 BEP, students office

The BEP Erasmus delegates contribute to the welcome sessions, organize welcome drinks, and connect outgoing candidates with outgoing alumni and/or incoming students.

3.3.3 Other

The EPB mobility team also contacts the Service des inscriptions/admissions, the network of mobility alumni (diffusion list) and the Department of international relations (welcome desk for visiting

researchers).

3.4 Who's who

- Academic mobility coordinator: Pascal KOCKAERT, comobepb@ulb.be;
- Vice-Dean International Relations: Alessandro PARENTE, vdoyen.international.epb@ulb.be
- EPB secretariat and administrative coordinator: Rose-Marie BRYNAERT, international.polytech@ulb.be;
- Master academic coordinators (coordinators de filières):

Study field	Academic master coordinators	Email
Architectural engineering	Prof. Rika DEVOS	Rika.devos@ulb.be
Biomedical engineering	Prof. Olivier DEBEIR	olivier.debeir@ulb.be
Chemical and materials engineering	Prof. Armin SHAVANDI	armin.shavandi@ulb.be
Civil (Building) engineering	Prof. Didier SNOECK	didier.snoeck@ulb.be
Computer engineering	Prof. Dimitris SACHARIDIS	dimitris.sacharidis@ulb.be
Electromechanical engineering	—	—
Electrical engineering	Prof. Dragomir MILOJEVIC	dragomir.milojevic@ulb.be
Physical engineering	Prof. Yves LOUIS	yves.louis@ulb.be
Bachelor programs	Prof. François QUITIN	francois.quitin@ulb.be

4. Mobility Overview

This chapter provides a quick overview on the different types of student mobility: substitution programs, double degrees, internships.

Staff mobility (academic, scientific, PATGS) is presented in Chapter 8.

In this Chapter, we only consider mobility from and to ULB.

Outgoing mobilities managed by VUB are described in the online guide for outgoing students and on the website at VUB (<https://www.vub.be/en/studying-vub/all-study-programmes-vub/personal-development-during-your-studies/studying-abroad>) while incoming mobilities to VUB are not described in this document.

4.1 General agreements overview and mobility schemes

Any mobility is based on the signature of an agreement, for instance between two institutions in the case of substitution or double degree mobility or between the home institution, the student and the hosting person in the case of a research internship. Three agreements levels can be considered:

1. University level agreements, signed and managed by the University, which allocates the available mobility slots to the applications transmitted by the Faculties;
2. Faculty level agreement, initiated and managed by the Faculty but signed at the University level. In this case the Faculty allocates the available mobility slots;
3. Individual agreements, signed by a Professor, towards hosting internship students.

Outgoing mobility can lead or not to a second (foreign degree).

Usually at ULB, outgoing mobility starts in master 1 (except for international BRUFACE students see [Section 5.1](#)) or master 2, for 1 or 2 semesters. These mobilities can be combined if their total duration including BIPs and internships does not exceed 12 months per study cycle (bachelor, master, PhD cycles).

The double degree mobility must fulfil more specific schemes ([Section 4.4](#)), defined for each destination in the related agreement.

4.2 European or "Erasmus" substitution

Substitution exchanges are possible with host universities from Erasmus+ (Erasmus+ grants), EPFL (Switzerland, with a SEMP grant), non-Erasmus+ European CIVIS destinations (Glasgow UK, with ULB support) and in some cases other Belgian universities (Erasmus Belgica and eponym grants). For the mobility application to be accepted, an agreement must be preliminarily signed with the targeted host institution. "Substitution" means that courses in Brussels are replaced by courses abroad. The grades obtained abroad are transmitted to and deliberated at ULB.

Eligible destinations are described on MoveOn:

<https://uv.ulb.ac.be/course/view.php?id=82318§ion=3>

4.3 Non-European substitution

Non-European destinations (not considering CIVIS and EPFL) are also eligible, provided agreements have been signed between the host and ULB/EPB. Courses in Brussels are replaced by courses abroad. The grades obtained abroad are transmitted to and deliberated in ULB.

Two funds may be used to support the mobility financially: the FAMES grant (Fonds d'aide à la mobilité dans l'enseignement supérieur) managed by the SME and the Fonds Lefranc managed by EPB (contact: Rose-Marie BRYNAERT).

From 2025-2026 onwards, students opting for a mobility to one of the ULB privileged partners will not be automatically granted anymore.

Eligible destinations are described on MoveOn:

<https://uv.ulb.ac.be/course/view.php?id=82318§ion=3>.

4.4 Double degrees

Contrarily to substitution, double-degree programs are longer than one year, include the deliberation of the student both in the home and the host institution, and lead to the delivery of a second diploma. The ULB (or Bruface) degree is coupled with the foreign degree. Both degrees can usually not be delivered separately: they are only delivered at the very end of all study activities.

At ULB, double-degree agreements are mostly based on the careful selection of partners members of the T.I.M.E. association (<https://timeassociation.org/>). Double-degree exchanges are longer and enable a better integration in the host country and a better practice of the host language. The student must be registered at ULB until the end of his/her cursus, even if the last

year (usually a sixth one) is spent abroad.

Double-degree agreements are periodically amended and/or renewed, aiming at signing tripartite (partner, ULB and VUB) agreements when possible: a student mobility is ruled by the agreement version in force at the time of application.

4.5 Erasmus+ Blended Intensive Programmes (BIP)

A Blended Intensive Programme (BIP) is a short hybrid mobility scheme introduced in Erasmus+ in 2022. The typical number of credits ranges from 3 to 6 ECTS, including online courses and a physical mobility abroad ranging from 5 to 30 days. A BIP is organized by at least 3 universities from 3 different countries, gathering at least 15 students.

In 2026, ULB students can take part to any BIP, but they can only receive a grant for BIP courses organized by the European Alliance CIVIS or for BIP co-organized by a ULB professor. Participation is possible from the second bachelor until the end of the PhD. As part of the Erasmus+ program, BIP mobilities sum up to other kinds of mobilities for a maximum duration of 12 months per cycle. In 2024-2025, the BIP grant topped up to 70 euro per mobility day abroad. The BIP offer in CIVIS is available at: <https://civis.eu/en/learn/course-types/blended-intensive-programmes>

4.6 Internships

4.6.1 8 credits outgoing internships

These internships are managed by the Prof. Lincy PYL (VUB). They are accessible only to students registered in a Bruface program.

4.6.2 12 or 15 credits outgoing internships

The ECTS weighting varies depending on the course ... as regards the Bruface courses, it is 15 for all of them.

These internships are managed by Cedric BOEY (ULB-BAPP, bureau d'appui pédagogique). An information session is yearly organized in November. These internships take place from July or August to the end of October, *i.e.* between the master 1 and the master 2. Credits for the internship will be included in the Annual program of the student (PAE) corresponding to the end of the internship.

4.6.3 Erasmus+ outgoing internships

Erasmus+ organizes 3 kinds of internships <https://etudiant.ulb.be/fr/programme-d-echanges/etudiants-outgoing/stages-erasmus>:

1. Any internship activity must be backed up by an agreement, either an existing agreement already signed by the EPB school, or on purpose by a hosting Professor in the hosting Institution. ULB grants are accessible only for internships described in [Section 4.6.2](#).
2. Volunteer internship is an administrative solution offering an Erasmus+ grant to students for a non-mandatory internship activity taking place during the summer, on top of their study program.

Conditions

- The volunteer internship must be endorsed by an EPB professor, who signs the internship agreement. A more general agreement between the host institution and ULB/EPB is not required in this case;
 - The minimum duration is 2 months;
 - The internship must be hosted on a university, a company, an NGO or any institution physically and legally located within the Erasmus+ space.
 - Eligible countries are UE member states, North Macedonia, Liechtenstein, Norway, Island, Türkiye, Serbia.
 - Funding: <https://www.ulb.be/fr/partir-en-echange/bourse>
 - Application procedure: application must be done at latest 1 month before the beginning of the internship, using the appropriate online form.
 - Contact person in the SME: Gloria CAVASIN.
3. Freshly graduated internship
 - Application must take place at the latest 1 month before the beginning of the internship and 1 month before the graduation;
 - The minimum duration is 2 months;
 - The student must be registered at ULB before September 14th since the insurance of the previous academic year hold until September 15th. If not registered, the freshly graduated intern cannot be covered by the ULB insurance anymore;

- Freshly graduated "implicitly applies to the master's degree, not the bachelor's degree. No study break (année de césure) can be organized through the Freshly graduated internship;
- The internship can be paid by the hosting institution, and this payment can top up the Erasmus+ grant.

4.6.4 Outgoing internships outside Europe

ULB only (marginally) supports non-European internships with institutions which signed an agreement with ULB.

Conditions

- The internship must be backed up by a bilateral agreement with a partner university.
- The minimum duration is 3 months.
- Destinations: out of Europe, upon the existence of a valid bilateral agreement.
- Financial support: two supports can be asked, the FAMES grant at ULB <https://www.ulb.be/fr/partir-en-echange/bourse> and the Fonds Lefranc at EPB (contact: Rose-Marie BRYNAERT).
- Application procedure: students must be nominated to the SME by EPB.
- Contact person in the SME: Camille DELAHAUT.

4.6.5 Other outgoing internships

Some double degree schemes include internships. Details are defined in the corresponding agreements.

4.6.6 Incoming internships

A distinction must be done between study and research incoming internships (see [Section 6.3](#))

4.6.7 CODEPO

The EPB yearly organizes cooperations and developments internships, thanks to its Cellule de coopération de l'École polytechnique de Bruxelles (Codepo)

<https://polytech.ulb.be/fr/international/cellule-de-cooperation-au-developpement>

4.7 Summary of the available grants

4.7.1 Principles

Different grants can support the different types of mobility. Their amount might depend on the destination, the mobility program, the student situation (in particular, the combination conditions with other grants as the “allocation d’études” in the Fédération Wallonie Bruxelles, or the “RIS” granted by the CPAS or any complementary funding from the Service social étudiant or other provide funds). Students are therefore invited to check their particular situation with the SME.

- the “Erasmus+” grant paid by ULB (SME) from European budget, for Erasmus+ destinations;
- the SEMP grant paid by Switzerland for a mobility in this country (EPFL);
- the Belgica grant paid by ULB (SME) for mobilities to the Katholieke Universiteit Leuven and the Universiteit Gent (non BRUFACE students only are eligible to these destinations). The grant is composed of a lump sum (100 euros) and a variable amount: 75 euros/week (+25 euros/week to cover accommodation), or for specific needs students 100 euros/week (+25 euros/week to cover accommodation);
- the FAMES grant paid by ULB (SME) for non-European destinations. This support is not automatic anymore due to budget restrictions;
- the Fonds Lefranc grant paid by EPB, for a substitution mobility or an internship outside Europe, provided the mobility is part of the yearly program of the student (PAE).

The Erasmus+ grant is limited to 12 months per cycle (bachelor, master, PhD), including all Erasmus+ activities (substitution(s), BIP(s), internship(s)).

4.7.2 Specific cases

- Double degree candidates (to Erasmus+ destinations) are also eligible to one or two Erasmus+ grants (12 months per cycle means 12 months support in bachelor and 12 months support in master for double degrees spreading over bachelor 3 and master 1). For double degree taking place exclusively during the master cycle, students are only eligible to Erasmus+ for a 12-month period. The second year can be fully supported by a FAMES grant for students with specific needs (AMO). For other students, the grant is limited to 4 months per mobility semester.

- Mobility to one of the ULB privileged partners was supported until 2024-2025. From 2025-2026, it is limited to students with specific needs;
- BIP support is 70 euro per mobility day;

5. Outgoing academic mobility

Note that this section is dedicated to long academic mobility, excluding internships and Blended Intensive Programs (BIP). The latter are treated separately. Here, we focus on academic exchanges extending over at least one term at the host institution.

Accounting for the Bruface context, outgoing students can be enrolled at ULB and/or VUB according to their study cycle (bachelor vs master) and to the study specialization (Bruface vs non-Bruface).

Figure 5.1 summarizes the possibilities, and indicates when to apply, and through which institution (according to the signatories of the mobility agreement).

	ULB agreement	Tripartite agreement	VUB agreement
ULB BA2	Eligible for a DD BA3 mobility	X	X
ULB BA3	Eligible for a MA1 mobility (non-Bruface & Erasmus Belgica)	Eligible for a MA1 mobility (Bruface)	
ULB MA1 non-Bruface	Eligible for a MA2 mobility (non-Bruface & Erasmus Belgica)	X	X
ULB & VUB MA1 Bruface	Eligible for a MA2 mobility (Bruface)		
VUB MA1 non-Bruface	X	X	Eligible for a MA2 mobility (non-Bruface)
VUB BA3	Eligible for a MA1 mobility (Bruface)		Eligible for a MA1 mobility (non-Bruface)

Figure 5.1: Who can apply, when, and through which agreement?

5.1 Who can apply for outgoing mobility?

A student enrolled in BA2 at ULB can apply for a double degree mobility starting in BA3.

Successful completion of 120 ECTS credits for the BA1 and BA2 programs is required to be eligible. Therefore, applications are only receivable if the sum of credits already completed and the credits from the study program (PAE) for the academic year of the application is greater than or equal to 120 ECTS credits.

5.2 When should you apply for outgoing mobility?

In general, applications must be submitted **in the academic year preceding the planned departure**:

- in BA-block 2 for a multiple degree awarding program starting in BA-block 3

- in BA-block 3 for a multiple degree awarding program starting in MA-block 1
- in MA-block 1 for a multiple degree awarding program starting in MA-block 2
- in BA-block 3 for a replacement mobility starting in MA-block 1
- in MA-block 1 for a replacement mobility starting in MA-block 2

5.3 Which destinations are available?

The following separate groups of students are to be considered:

- (BF) enrolled or to be enrolled in BRUFACE Master programs that are jointly organized by the ULB and the VUB; they have access to academic mobility opportunities at the partners of both the ULB and of the VUB exceptions are BRUFACE students from outside of the EU who are enrolled only administratively to the ULB, their mobility opportunities are limited to the partnerships of the VUB,
- (nBF) enrolled or to be enrolled in non-BRUFACE Master programs; they have access to academic mobility opportunities at the partners of the ULB.

Whatever benefits a student gets from a mobility at ULB or at VUB, the Erasmus+ funding limit of 12 months per study cycle applies to the cumulative funded period of mobility (it includes BIP, internship and long academic mobility), *i.e.* it is not reset by a change of institution, since it is managed on the EU level. Two illustrative examples are given in the following:

- An example eligible for Erasmus funding for the entire duration of two mobilities:
 - 1) 5 months of Erasmus+ funded exchange in MA-block 1 managed by the ULB and
 - 2) 5 months of Erasmus+ funded exchange in MA-block 2 managed by the VUB.
- An example in which the second mobility is not eligible for Erasmus funding:
 - 1) 10 months of Erasmus+ funded exchange in MA-block 1 managed by the VUB and
 - 2) 3 months internship managed by the ULB - this latter exceeds the total funded duration by the Erasmus+ program.

Destinations managed by ULB

The list of available destinations managed through ULB partnerships (both (BF) and (nBF) groups are eligible) is given on the [Map of Destinations website](#). Note that students enrolled in or to be enrolled in BRUFACE master programs are not eligible for the Erasmus Belgica destinations, that however remain available for non-BRUFACE students.

European destinations managed by VUB

The list of European destinations managed through VUB partnerships are available at [VUB destinations in the EU](#).

Non-European destinations managed by VUB

The list of non-European destinations managed through VUB partnerships are available at [VUB destinations outside the EU](#).

Double-degree destinations managed by ULB and/or VUB

Figure 5.2 lists the available double degrees offered by ULB and/or VUB.

Country	Host	Start	Fees	Agreement	ULB	VUB
DNK	Danmarks Tekniske Universitet	MA1	Non EU: not exempted	Link DTU	Tripartite	
ESP	Universidad Politécnica de Madrid - BRUFACE	MA2	Default	Link UPM Bruface	Tripartite under signature	
ESP	Universitat Politècnica de València - BRUFACE	MA2	Default	Not available yet	Tripartite under finalization	
FRA	ISAE Supaero	MA2	Default	Link Supaero	Tripartite	
FRA	EEIGM - Université de Lorraine	BA3	Default	Not available yet	Tripartite under finalization	
FRA	IFPEN	MA2	?	Not available yet	Tripartite under negotiation	
ITA	Politecnico di Milano - BRUFACE	MA2	Default	Link Polimi Bruface	Tripartite	
CAN	École Polytechnique de Montréal	MA2	According to citizenship	Link PolyMTL	ULB	x
ESP	Universitat Politècnica de Catalunya	MA2	Default	Link UPC	ULB	x
ESP	Universitat Politècnica de València - ETSINF only	MA2	Default	Link UPV Non Bruface	ULB	x
ESP	Universidad Politécnica de Madrid - Biomed, Phys, Computer	MA2	Default	Link UPM non Bruface	Under signature	x
FRA	CentraleSupélec	BA3	Default	Link GEC	ULB	x
FRA	Ecole Centrale Lille	BA3	Default	Link GEC	ULB	x
FRA	Ecole Centrale Lyon	MA2	Default	Link GEC	ULB	x
FRA	Ecole Centrale Marseille	MA2	Default	Link GEC	ULB	x
FRA	Ecole Centrale Nantes	MA2	Default	Link GEC	ULB	x
FRA	Ecole Polytechnique	BA3	Fees in second year	Link X Polytechnique	ULB	x
ITA	Politecnico di Milano - Biomed, Phys, Computer	MA2	Default	Link Polimi Non Bruface	ULB	x
JPN	Université Keio (Tokyo)	MA2	Japanese grant	Link Keio	ULB	x
LEB	Université du Liban			No outgoing mobility	ULB	x
FRA	Ecole Centrale Marseille	?	?	?	x	VUB
GRC	University of Nicosia	?	?	?	x	VUB
POL	Wroclaw University	?	?	?	x	VUB
PRT	Instituto Superior Técnico Lisboa	?	?	?	x	VUB
ROU	TU Cluj-Napoca (TUCN)	?	?	?	x	VUB
TUR	Istanbul Technical University	?	?	?	x	VUB

Figure 5.2: Double degrees offered by ULB and/or VUB (green: ok in 2025-2026, yellow: renewal under signature, orange: renewal under finalization, red: under preparation)

How to choose your destination?

Students are expected to choose their destination based on the relevance and interest of the courses offered for their program.

The essential rule is that the candidate must ensure the eligibility of their mobility request. This is achieved by

- 1) reading the agreement, when its text is readily available, which is the case for [multiple degree awarding agreements](#) and
- 2) consulting their Academic Coordinator (for a ULB-linked application) or VUB Mobility Coordinator (for a VUB-linked application), who will, if applicable, specify conditions regarding elements such as potential language proficiency requirement, eligible programs for exchange, the number of places available, etc.

While not exhaustive, the following are some of the conditions that could govern the eligibility for a given destination:

- language proficiency: English-speaking Canadian universities require passing the TOEFL test, TU Berlin requires an A2 level of German, TU Delft requires a C1 level of English, etc.
- nationality: some French Grandes Écoles may refuse applicants of French nationality; the Université Polytechnique de Montréal does not exempt non-Belgian nationals from registration fees, etc.
- eligibility of the ULB study program to send students: the existence of an agreement between the home and targeted receiving Master program at the host institution must be verified; particular attention should be paid to destinations listed as "general engineering" on the Map of Destinations; it is the responsibility of the candidate to verify that the intended destination is eligible (e.g. by contacting the host department), if this verification has not been performed no solution is sought for by the EPB Mobility Jury during the selection meeting
- the candidate's academic results: although no selection threshold is applied by the EPB, some partners (e.g., Polytechnique Montreal) do have a GPA threshold for admission an application that does not meet the partner's admission threshold will be considered ineligible
- the number of available places at the chosen destination; regarding the number of available places, more information is given on the ULB data in [Section 5.4.2](#) and on the VUB data in [Section 5.5](#)

Candidates from, enrolled in, or to be enrolled in BRUFACE Master programs can either apply for academic mobility to the ULB or to the VUB, however not to both institutions at the same time. The grant amount and success rate of receiving a grant may differ between VUB and ULB. Neither ULB nor VUB can guarantee that every selected applicant will receive a mobility grant. Exceptions are students coming from countries outside of the EU who are only administratively enrolled at ULB : their mobility opportunities are limited to the partnerships managed by the VUB and they must apply only to the VUB for mobility. It is to be noted that students enrolled in or to be enrolled in BRUFACE Master programs are not eligible for Erasmus Belgica destinations.

At ULB maximum of three destinations may be included in the application, including those within Europe (Erasmus replacement programs, i.e., Erasmus+ and SEMP (Switzerland), as well as European multiple degree awarding mobility programs) and outside Europe (non-European replacement programs covered by bilateral agreements, as well as non-European multiple degree awarding mobility programs).

When applying for ULB-managed mobility partnerships, contacts must be taken up with your Academic Coordinator (see list in Fig.5.3), who is instrumental in establishing your Learning Agreement for the outgoing mobility. Note that without the signature of your Academic Coordinator on the LA, your application is not receivable at the EPB.

The administrative coordinator holds a list of previous students exchanges and may help you to identify possible destinations. In a second time, it is important to consult your Academic Coordinator (ULB-linked mobility) or the VUB Mobility Coordinator (VUB-linked mobility) when choosing destinations. This will maximize the likelihood of being eligible for mobility. Administrative and academic coordinators may have useful information, such as the average of the PAE of candidates accepted for a given destination in the past and their advice can maximize the candidate's chance for benefiting from academic mobility.

A graphical summary of the application procedure and related approximate deadlines is given in Fig.5.4.

Study field	Academic master coordinators	Email
Architectural engineering	Prof. Rika DEVOS	Rika.devos@ulb.be
Biomedical engineering	Prof. Olivier DEBEIR	olivier.debeir@ulb.be
Chemical and materials engineering	Prof. Armin SHAVANDI	armin.shavandi@ulb.be
Civil (Building) engineering	Prof. Didier SNOECK	didier.snoeck@ulb.be
Computer engineering	Prof. Dimitris SACHARIDIS	dimitris.sacharidis@ulb.be
Electromechanical engineering	—	—
Electrical engineering	Prof. Dragomir MILOJEVIC	dragomir.milojevic@ulb.be

Physical engineering	Prof. Yves LOUIS	yves.louis@ulb.be
Bachelor programs	Prof. François QUITIN	francois.quitin@ulb.be

Figure 5.3: List of Academic Coordinators of the EPB-ULB for each study program.

5.4 Application procedure for destinations managed by the ULB

This section is dedicated to the application procedure for destinations that are managed by the ULB, *i.e.* listed on the [Map of Destinations](#) and available for both BRUFACE students from the EU and all non-BRUFACE ULB students. A candidate enrolled in or to be enrolled in a BRUFACE Master program is referred to [Section 5.5](#), if interested in applying for destinations that are managed in the frame of VUB partnerships.

Applications to ULB are submitted online through the [MoveOn platform](#) for ULB Bachelor students and students enrolled in the BRUFACE program.

VUB Bachelor students who will enroll to a BRUFACE master must apply through [a different form to MoveOn](#) for a mobility managed by the ULB after registering on the same webpage first. This administrative step is required, since they are yet unknown to the ULB online system.

Under no circumstances may individuals self-register to partner institutions, as this will result in their application being cancelled. Once an application has been selected by the EPB Mobility Selection Committee (see [Section 5.6.1](#)), the notification of this towards the partner institution is made exclusively by the EPB, for multiple degree mobility programs, or by the Student Mobility Office of ULB (SME), for other types of mobility.

General information about academic mobility is available on the [SME website](#) and complementary insider information from a student's perspective is provided on the [Polytechnique Student Office \(BEP\) website](#).

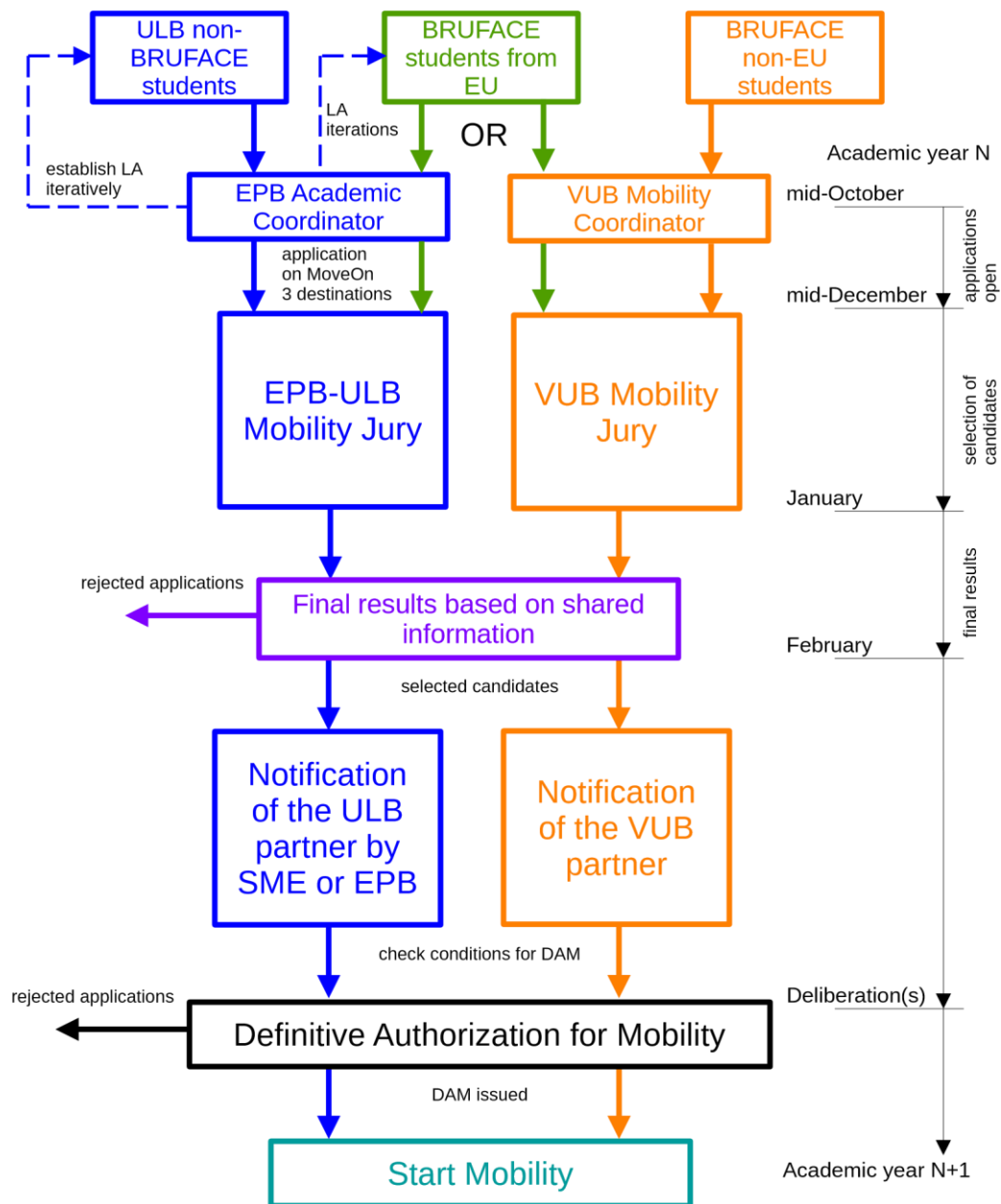


Figure 5.4: Flowchart of the procedure of the application for mobility.

5.4.1 Timeline

An information session for outgoing academic mobility applicants is organized each year by the EPB on the Solbosch campus in early October, whenever possible on the first Tuesday of October between 12 pm and 2 pm and roughly 2 weeks later on the Charleroi campus.

Students applying for a mobility placement in the frame of a partnership managed by the ULB must submit their application once a year via the [MoveOn platform](#). The opening and closing dates of the

application forms are given on the [UV website dedicated to student mobility](#), indicative dates for open applications are mid-October to mid-December.

The EPB Selection Committee takes decisions in January. Final decisions are published by the end of February. The Committee may suggest an alternate equivalent mobility on a different agreement, as explained in [Section 5.6](#).

The Definitive Authorization for Mobility (see [Section 5.7](#)) is mandatory for starting any academic mobility. It is issued after each end-of-session deliberation, i.e. twice in an academic year.

5.4.2 Contents of the application file

The application for ULB-managed mobility consists of the following elements. They should be provided through the [electronic application form](#).

- 1) A total of up to 3 desired destinations that will be listed in a decreasing order of preference. Students are encouraged to fill in an application for all 3 slots to maximize their chance of being selected for mobility.

- 2) For each destination, a complete course schedule, including courses abroad and courses taken at ULB between the return from the mobility and the end of the program, in order to assess the impact of mobility on the student's career path; [a table has to be completed](#) for each destination, transformed to PDF format, signed by the candidate and their Academic Coordinator and uploaded on MoveOn.

It is imperative to add the web link to the description of the courses chosen at the destination in this table by the candidate. If the candidate-partner pair is selected by the EPB Mobility Jury ([Section 5.6](#)), the list of courses entered on MoveOn will constitute their provisional Learning Agreement.

- 3) A curriculum vitae.
- 4) A cover letter outlining personal and professional motivations and objectives for the chosen destination and course program. In particular, the proposed courses should be justified for each of the targeted destination, explaining their suitability with respect to the current studies at ULB. This letter, written in English, is intended exclusively for the EPB Mobility Jury and will not be shared with foreign institutions.
- 5) Students who did not obtain their Bachelor's degree at ULB must include their full Bachelor's cycle academic results (e.g. by merging it with the PDF of their CV). Without this Bachelor's cycle transcript, the application will not be processed.

- 6) For candidates to multiple degree awarding mobility programs the documents requested by the partner institution must be incorporated in the application. Your application file to the EPB will be sent to the partner institution and hence must be complete with all required information at the stage of application.

5.4.3 How to maximize your chances for mobility?

Several factors are to be accounted for when you choose your destination in order to maximize the probability of benefiting from mobility: i) the number of available places at a destination, ii) at which level the partnership is managed, iii) whether mobility at the destination is funded by the Erasmus+ program or if it's a destination outside of the EU.

The number of available places at a given destination is limited. There are 2 types of partnerships: 1) managed at the ULB central level and 2) managed at the EPB level. The type of partnership is generally indicated in the detailed description of a destination chosen on the [Map of Destinations](#). Candidates applying for partnerships managed at the central level of ULB are competing with applicants from all over the ULB (several Faculties included) and generally excellent academic results are required to be selected on the ULB central level in a step subsequent to the EPB Mobility Jury's selection. Hence, even if the EPB Mobility Jury selects the candidate for such a destination, this does not guarantee that the mobility is actually going to take place, since a jury at the ULB central level will still assess the application and make the final decision to approve or reject the request for mobility.

Multiple degree awarding mobility opportunities are managed by the EPB and are listed on the [EPB website](#). Candidates applying for these must read the convention governing their mobility prior to applying. Their average grade for the study cycle must be above 14/20. The submitted Learning Agreement must comply with the rules defined in the convention.

Your Administrative Coordinator, Academic Coordinator and the [BEP](#) have the experience on which destinations are the most popular. Popular destinations and destinations with the lowest number of available spaces generally create the strongest competition. You are advised to apply to a variety of destinations (up to 3 choices) with varying degree of competitiveness following the advice of your Academic Coordinator. Participating in the sessions organized by the BEP to aid candidates in their application is highly recommended.

Note that mobility to the National Institute of Nuclear Sciences and Technology, reserved for Master students in Physics, is managed by Pierre-Etienne LABEAU; applications for this mobility are managed by Yves LOUIS (yves.louis@ulb.be).

Finally, it is important to consider that scholarships for mobility outside of the EU (FAMES grants) are guaranteed only for students who have the "AMO" status. Therefore, even if you are selected by the

EPB Mobility Jury for a destination not funded by the Erasmus+ funding there is no certainty that the ULB's funds are sufficient to allow mobility for non-AMO student outside of the EU.

5.4.4 Creating your LA

A course program, referred to as Learning Agreement (LA) contains the courses that will be taken abroad and the courses to be taken at ULB up to the final year of studies. An LA is associated to each chosen destination. Each LA must be validated and signed by the Academic Coordinator and the candidate prior to attaching it to the online application in a PDF format. Failure to provide a signed LA implies automatically that the application to the given destination is rejected.

There are two versions of a LA for outgoing mobility: the provisional LA is established at the time of the student's application for mobility. It is encoded by the student on the MoveOn online portal.

- the final LA is established no later than 3 weeks after the start of the courses abroad. It may be different from the provisional LA to take into account possible course cancellations or schedule incompatibilities that were not known when the provisional LA was created. The final LA must be approved by the Academic Coordinator and the partner institution and transmitted subsequently to the EPB Mobility Administrator (international.polytech@ulb.be).

The following rules must be followed to establish an LA:

- 1) Its content must be adapted to the chosen destination.
- 2) At least 60 ECTS credits for a one year long stay, at least 27 ECTS credits for a four-month period abroad.
- 3) There is no need to establish a strict one-to-one correspondence between the courses offered at the host institution and those taught at the home institution. The objective is to establish a coherent program, in terms of prerequisites and learning outcomes, for the student's year of study and specialization, taking advantage of the specificities of the host institution's program as much as possible.

Note that for multiple degree awarding mobility programs the LA may be fixed by the convention that cannot be overruled.

- 4) The annual program must include 60 ECTS credits (European destination) or equivalent (destination outside of the EU). The number of ECTS equivalent to a credit abroad may be defined in the mobility agreement. In the absence of a predefined conversion, the EPB will decide on the conversion rule to be applied, excluding courses which are not usually credited at the EPB (language courses other than English, sports practice, etc.)

- 5) Students on an exchange program in MA-Block 2 should consult [Section 5.4.6](#) concerning the elaboration of the Master thesis.

5.4.5 Language courses abroad

Foreign language courses are generally not permitted in the LA, which means they will not be credited. However, students are encouraged to take language courses set up for incoming exchange students at the host university, both for everyday communication and for the technical language.

The following exceptions may be considered at the EPB, for a total maximum of 5 credits:

- Technical language courses incorporating some technical content that are included in the standard program of the partner institution.
- French courses for non-French-speaking students holding a Bachelor's degree in a language other than French.
- Dutch courses for non-Dutch-speaking students holding a bachelor's degree in a language other than Dutch.

The list above is exclusive, no other exceptions are accepted.

5.4.6 Master thesis abroad

A Master thesis abroad must be a project equivalent to the EPB/BRUFACE expectations, including the scientific aspect defined in the respective rules. Regardless of the duration of their mobility in MA-Block 2, EPB students studying abroad must also follow the procedure established by the EPB to provide the exact title of their Master project and the name of their supervisor (ULB and/or foreign).

In the case of a full-year long mobility in MA-Block 2 the following rules apply when including a Master thesis in the LA.

- If the number of credits associated with the Master thesis at the host institution is greater than or equal to the number of ECTS for the Master thesis at the EPB:

The Master thesis is credited with the number of ECTS awarded for a Master thesis elaborated at the EPB. The Master thesis is defended at the host institution and the grade obtained is transferred to the EPB.

- If the number of credits associated with the Master thesis at the host institution is less than the number of ECTS for the Master thesis at the EPB:

The Master thesis will be registered (with the corresponding course code) and defended at the EPB. However, the Master project may be prepared during the mobility, provided that a primary

supervisor is identified at the EPB and a co-supervisor at the host institution. A letter of intent for supervision containing the provisional title of the dissertation, signed by the student, the principal supervisor, and the co-supervisor, must be attached to the application in this case.

In the case of a four-month long mobility in MA Block 2 the Master thesis must be prepared and defended at the EPB under the supervision of a supervisor from EPB and complying with the rules of the given Master program. The Master thesis may be partly or fully elaborated during the mobility, provided that a co-supervisor is identified at the host institution. A letter of intent for supervision containing the provisional title of the dissertation, signed by the student, the principal supervisor, and the co-supervisor, must be attached to the application in this case.

Please note that **at least 15 ECTS credits of coursework with the partner institution must be included in the LA** for a four-month mobility to be eligible for funding. This constraint applies to both Erasmus+ funded EU and FAMES funded mobility outside of the EU.

Master thesis at Politecnico di Milano

At least 15 ECTS of coursework must be taken to prepare a Master thesis at the Politecnico di Milano for a four-month mobility, a prerequisite for funding through the Erasmus+ program. A supervisor at the EPB and a co-supervisor at PoliMi must supervise the Master project. The dissertation is defended at ULB in June or, failing that, in January. The multiple degree awarding mobility (double degree) is available for BRUFACE Master programs. For non-BRUFACE Master programs, the Master thesis is credited in double degree mobility as follows: INFO - 20 ECTS; PHYS - 18 ECTS; BIOMED - 15 ECTS.

Master thesis at Polytechnique Montréal

The Master thesis cannot be prepared within a short-term academic exchange of one or two terms at POLY-MTL.

In the case of a multiple degree awarding mobility program EPB students may prepare their [Master thesis at POLY-MTL](#) provided they:

- 1) have completed MA Block 1;
- 2) have obtained a grade point average larger than or equal to 2.75/4.00; and
- 3) meet the language requirements. In this case, the studies proceed as follows:
 - Year 1: integration term ($> 2.75/4$) then,
 - Year 1: the continuation of courses and research work is conditioned by the admission to the research master's program (the professional master is not eligible for ULB students). To be admitted, students must be accepted by a research professor. Otherwise, the double degree

program is stopped and the student must come back to Brussels to prepare the master thesis. The PolyMTL credits of the integration term can then be counted as substitution credits. The student is however given the choice to come back to Brussels for the second semester, or to finish academic year in PolyMTL. In this latter case, the learning agreement can be adapted to include complementary courses, from the research and/or the professional master.

- Year 2: continuation of the master's program and research work (= dissertation) until reaching 90 ECTS creditable at ULB, including the MFE,
- Beyond this: admission to the doctorate possible (excluding DD).

Academic mobility at Keio University

In the case of the **EPB-Keio multiple degree awarding mobility program**, the EPB student's LA, totaling 120 ECTS, will include:

- 4 Japanese research credits for the "Independent Research Work" course for the first year of exchange,
- 6 Japanese research credits for "Independent Research Work" for the second year of exchange
- 10 courses (20 ECTS).

Double degree at Keio	Japanese credits	ECTS
1 course	2 course credits	2 ECTS
10 courses	20 course credits	20 ECTS
1 research credit	1 research credit	10 ECTS ²
1st year research project	4 research credits	40 ECTS
2nd year research project	6 research credits	60 ECTS

Table 5.1: Keio credits conversion for double degree

In the case of short **mobility that does not result in Keio degree awarding**, the LA will contain:

- for 1 term (28 ECTS): *either* [7 courses (14 Japanese credits = 28 ECTS)] *or* [2 Japanese research credits (16 ECTS) and 3 courses (12 ECTS)].
- for the full academic year: *either* [15 courses (60 ECTS)] *or* [4 Japanese research credits (32 ECTS) and 7 courses (28 ECTS)].

Substitution at Keio	Japanese credits	ECTS
1 course	2 course credits	4 ECTS ³
3 courses	6 course credits	12 ECTS
7 courses	14 course credits	28 ECTS
15 courses	30 course credits	60 ECTS
1 semester research project	2 research credits ⁴	16 ECTS ⁵
1 year research project	4 research credits	32 ECTS

Table 5.2: Keio credits conversion for substitution

5.5 Application procedure for destinations managed by the VUB

At VUB candidates will be asked to propose a Learning Agreement with courses at the partner university that match in content with their courses in the BRUFACE programme during the period of their mobility. Candidates can apply by filling in an online form before 15 December (for non-EU partners) or 15 February (for EU partners).

For more information, please contact ir.mobility@vub.be.

5.6 Selection of the candidates

The selection procedure is independent of the agreement (ULB or VUB) that is used to apply. Candidates who apply to destinations managed by the ULB or by the VUB will be evaluated by the EPB

Mobility Jury ([Section 5.6.1](#)) or the VUB Mobility Jury ([Section 5.6.2](#)), respectively. The results of each Jury are shared between the ULB and VUB teams. BRUFACE candidates may be allocated to an agreement managed by the other institution to maximize the number of students benefiting from mobility.

By default, a student will be allocated to the mobility agreement that they applied for (managed by the ULB or by the VUB). When a given Jury must refuse the application due to a lack of available places in all destinations chosen by a BRUFACE applicant, their application may be transferred to the other Jury. Specifically, in the case that a student applied for a mobility at a Partner of the ULB that is also a Partner of VUB and provided that all of the available places defined in the ULB-Partner agreement are filled, but open places remain in the VUB-Partner agreement, the candidate may be transferred to a mobility managed by the VUB-Partner agreement (and vice versa). A BRUFACE student is free to refuse this change, however, no alternate solution will be sought for in this case and their application for mobility will be rejected.

Exceptions are BRUFACE students from outside of the EU, their mobility opportunities are the partnerships of the VUB.

5.6.1 Selection procedure at the ULB

The EPB Mobility Jury, composed of the Mobility Coordinator, the Academic Coordinators of the Master programs, the Bachelor program and of the Vice-Dean for International Affairs, makes a provisional **selection of the applications to destinations managed by the ULB** based upon:

- the information provided through the online application form, including the reasons the student exposes for the selection of their desired destinations
- previous academic results, particularly to establish a ranking between students when the number of applicants for a destination exceeds the number of available places and when an admission threshold exists at the partner institution it is emphasized that only students with a cycle average of 14/20 or higher are eligible for a multiple degree awarding outgoing academic mobility programs (double degrees) students who did not obtain their Bachelor's degree from the ULB must submit their Transcript of Records for the Bachelor's cycle in their application
- the number of places available for each destination, which highlights the importance of proposing up to three desired destinations
- expectations and conditions for admission specified by the partner institution (admission threshold, language prerequisites, etc.)
- other elements included in the student's cover letter or CV, which include, but are not limited to their social, professional, or athletic commitments, as well as their knowledge of the local language

The EPB Mobility Jury assigns destinations in the best interest of all applicants with the objective of allowing for the most candidates to benefit from academic mobility. Therefore, allocating the most preferred destination (first choice) to a candidate is not guaranteed or specifically sought for.

5.6.2 Selection procedure at the VUB

The selection criteria for an exchange abroad are the same at VUB and ULB selection juries. After an internal selection, the Faculty of Engineering of VUB and the international relations team of VUB follow up with the nomination process and remain in contact with the candidates.

For more information, please contact ir.mobility@vub.be .

5.6.3 Communication of the selection decision by the home institution

The selection decisions are shared on different ways:

- to the students by their application university (ULB or VUB);
- between ULB and VUB when applicable;

- to the host partner (= nomination procedure).

In order to enable the nomination, the results of the provisional selection are communicated to the SME by the EPB Mobility Administrator or the VUB Mobility Coordinator for VUB-linked mobility. Note well that at this stage, the mobility authorization is only provisional. It becomes definitive or is cancelled after the jury deliberation (see Definitive Authorization for Mobility (DAM), as explained in [Section 5.7](#)).

For ULB applications, an appeal against the decision that rejects the application for mobility may be filed to the Dean of the EPB, no later than one week after the announcement of the selection results. A final response to this appeal is given in the shortest possible delay.

5.6.4 Selection by the partner institution

After the notification of the provisional selection of applicants by the home institution, the partner institution then reviews the submitted applications.

Replacement mobility (e.g. Erasmus+ up to one year long mobility) may be conditional, among others, can depend on language requirements (e.g. A2 level German is a prerequisite for a mobility at the TU Berlin) or on the evaluation of the Learning Agreement.

Multiple degree awarding mobility (double degrees) is conditioned by the acceptance of the candidate by the partner institution based on the review of their application folder, specific to the partner institution.

5.7 Definitive Authorization for Mobility (DAM)

It is emphasized that your provisional selection will only become a **Definitive Authorization for Mobility (DAM) under the conditions given below**. Without having the Faculty's DAM at hand, the student must not leave Belgium to start their studies at the host institution. In case a student is already at the host institution when the Faculty's decision is made that their DAM is not granted their mobility and their scholarship is cancelled and they must return to Belgium. No reimbursement of the incurred costs of a non-authorized mobility can be envisioned.

For **multiple-degree academic mobility** (double degrees) the DOM is issued after the successful validation of 120 ECTS BA credits for a mobility program starting in BA-Block 3

- 180 ECTS BA credits for a mobility program starting in MA-Block 1
- 180 ECTS BA credits plus all the credits from the student's study program for the academic year of their application; for a mobility program starting in MA-Block 2 the number of credits to validate is reduced to 60 ECTS credits, if the PAE contains more than 60.

The successful validation of the conditions above must be declared officially at the deliberations prior to the start of the stay abroad.

For **replacement mobility programs**, i.e. that do not result in the obtention of a degree from the host institution, the DAM is issued after the successful validation of

- 180 ECTS BA credits **for a mobility program starting in MA-Block 1**; a maximum of 20 ECTS failed in the first exam session may be validated in the second session and the awarding of the Bachelor's degree must precede the start of the mobility.
- 180 ECTS BA credits plus all of the credits from the student's study program for the academic year of their application **for a mobility program starting in MA-Block 2**; failure of a maximum of 10 ECTS of MA-Block 1 courses does not automatically result in the cancellation of the mobility - these courses must be re-enrolled during the year of the academic mobility for stays abroad lasting a semester, or the next year for longer stays.. The student must therefore be aware that retaking these failed courses may extend the total duration of their study track by 1 or 2 semesters.

The successful validation of the conditions above must be declared officially at the deliberations prior to the start of the stay abroad.

When the conditions defined above are not met, the academic mobility will be cancelled with the foreign partner by the SME. An appeal against a cancellation decision of a ULB-linked mobility may be filed to the Dean of EPB at the latest one week after the announcement of the results of the deliberations. The final decision on the appeal will be communicated to the student within 8 working days of the date of the appeal. In case of a cancelled mobility, a new application can be introduced in the following academic years

if the eligibility conditions are met.

For information concerning the appeal procedure for applications introduced at the VUB, please contact ir.mobility@vub.be .

5.8 How to prepare for your mobility?

After their provisional selection for academic mobility by the EPB Mobility Jury (student destination paired by the Faculty Juries), students have to complete a [Table containing information useful for future candidates for outgoing mobility](#). This table is shared with prospective candidates to aid them to prepare their initial LA.

Students selected for outgoing academic mobility managed at ULB will receive an information pack prepared by the SME, which includes a list of administrative procedures, contact details, arrival procedures at the host university, linguistic and cultural preparation, housing search, information on the scholarship, legal aspects (visa, passport, etc.) **Provided the DAM is issued to the student**, before departure, they will be invited by the SME to register on social media dedicated to academic mobility and to take part in the “ambassadors cocktail” event. The ULB Faculty Administration can provide information on language learning to prepare for your stay: F9 Languages, tandems, ULB languages, etc. For information concerning the procedures to follow for VUB-managed mobility, please contact ir.mobility@vub.be .

5.9 To do upon arrival abroad

The initial LA that you have agreed on with your EPB Academic Coordinator or VUB Mobility Coordinator for your application contains courses that may result in incompatibility in your schedule at the host institution. Therefore, upon arrival you must update your LA such that critical schedule incompatibilities are eliminated, which usually implies to add, remove or switch courses. Students are expected to perform these changes by consulting their Academic or Mobility Coordinators at their home and host institutions, who both have to approve the final LA online. BRUFACE EU students and ULB students must send their final LA to the EPB Mobility Administrator (international.polytech@ulb.be), BRUFACE non-EU students send their final LA to the VUB Mobility Coordinator.

5.9.1 Preparing your final LA

Your final LA must be established **within three weeks after the start of your classes** at the host institution. Any request for a change of your study program managed at ULB, made more than three weeks after the start of your studies abroad, must be submitted with a supporting statement (explanation of the request) to the Mobility Coordinator (comobepb@ulb.be). The Mobility Coordinator will consult the Academic Coordinator of the relevant program at the EPB and the ULB Faculty Administrator to decide upon accepting or rejecting your request.

Contact ir.mobility@vub.be to receive information on what procedure to follow in case your mobility is managed by the VUB.

The VUB must send the ULB, by 30 October, a list of candidates from among students completing their DD degree programmes, together with their final study contracts.

5.9.2 No extension of the duration of your mobility

The extension of the duration of your academic mobility is not allowed, *i.e.* it is fixed in your submitted application.

5.9.3 Interrupting your stay abroad

Any interruption of your stay abroad within a ULB-managed mobility should be discussed with your EPB Academic Coordinator and the EPB Mobility Administrator (international.polytech@ulb.be) and the Mobility Coordinator (comobepb@ulb.be) must be notified. The student must also notify the SME, otherwise the scholarship will be revoked, even for the period completed.

Please contact ir.mobility@vub.be to receive information on what procedure to follow in case your interrupted mobility is managed by the VUB.

5.10 How to prepare for your return to Belgium?

Students are strongly advised to maintain active contact with their Academic Coordinator or VUB Mobility Coordinator during their stay at the host institution abroad. Upon returning to their home institution they have to comply with the following procedures.

5.10.1 To do upon returning to Belgium

Students returning to ULB and BRUFACE EU students must present themselves to the EPB administration with all documents in their possession relative to their mobility (including their transcripts). They also have to contact their EPB Academic Coordinator to discuss the continuation of their study program for the current academic year (PAE), but also until the end of their study cycle. The certificate of attendance must be sent by them to the SME to determine the practical start and end dates of the stay abroad, which determines the total amount of the associated scholarship. The student will also have to complete the final report received from the funding body (European Commission/EPB/etc).

The administrative and academic management of BRUFACE students from countries outside of the EU is done by the VUB. Please contact ir.mobility@vub.be to receive information on what procedure to follow in case your mobility is managed by the VUB.

5.10.2 Transmission of your Transcript of Records

The grades obtained abroad will be considered at the deliberations. If these grades are not expressed on a scale of 0 to 20 they will be converted to such a scale following the recommendations of the EU. The conversion tables for several destinations are available [online](#).

- Students studying abroad must ensure that their grades (Transcript of Records) are officially submitted to the EPB administration on time for the deliberations. BRUFACE students from countries outside of the EU submit their ToR to the VUB Mobility Administrator.

- A student whose results are not available by the date of the deliberation must inform the ULB/VUB Faculty administration and request the jury's chairperson to grant the student an open session.
- In the event of a failed course in the first exam session the re-examination for the given teaching unit is deferred to the second examination session at the first session deliberations. The student has to register for the second examination session of the course in question. Either a non-fail grade can be obtained abroad in the second examination session, or the student will agree with their EPB Academic Coordinator/VUB Mobility Coordinator on a solution at the home institution for retaking the assessment (e.g., a remote assessment graded by the partner institution, or an equivalent course to be presented at the home institution).

5.10.3 Diploma for double-degree students

For double-degree students, the diploma is issued at ULB (except for non- students who started in Bruface in 25-26 or before, or VUB students who started in Bruface before 25-26). As a general rule, the diploma is issue only after the completion of all study activities both at home and at host. Exceptions may exist, defined in the relevant agreement.

6. Incoming academic mobility

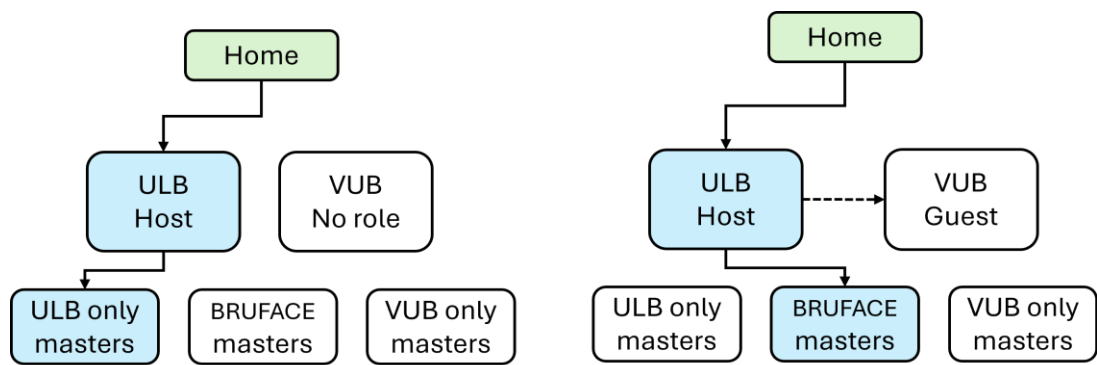
Three types of incoming mobility types are offered by the Brussels School of Engineering of ULB (EPB):

Exchange programs: the incoming student stays for 1 or 2 terms and their grades are transferred to their home institution. This is a non-graduating programme, which means that no degree from ULB will be issued. This is typically the case of Erasmus+ or other similar bilateral agreements. The reader is referred to [Section 6.1](#) for more details.

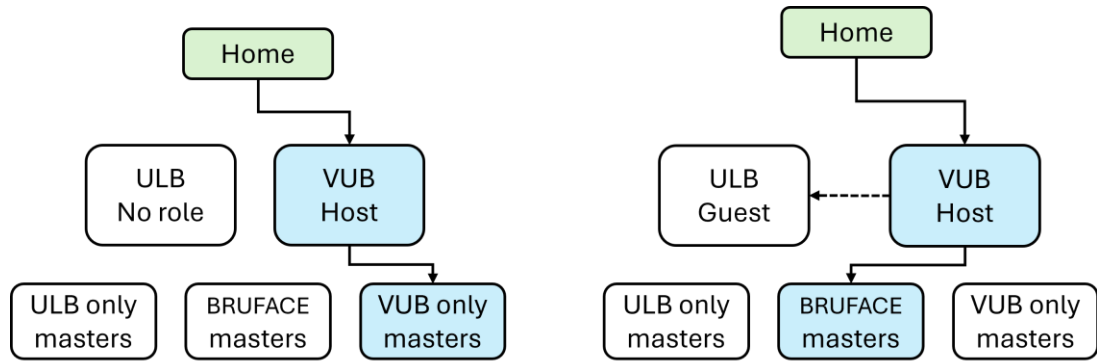
Double-degree programs: the incoming student stays at ULB for a period defined in the double-degree agreement. Technically this may be a multiple degree awarding convention signed by the home institution, ULB and VUB for incoming mobility to BRUFACE master programs. A degree will be issued from ULB (and from VUB for BRUFACE mobility) together with the home institution's degree. It is emphasized that the general approach at the EPB is that double-degree incoming students are assimilated to students having studied in their Bachelor cycle in Brussels. This has implications such as, but not exclusively, the possibility to attend all projects; having to sign a declaration of awareness of a higher risk of failure for yearly study programs exceeding 60 ECTS; the fact that French language courses cannot be credited in their study programs, etc. [Section 6.2](#) for more details.

Internships: short research period in a laboratory of ULB or VUB, as part of the training offered by the home institution of the student. See [Section 6.3](#) for more details on this non-degree awarding incoming mobility.

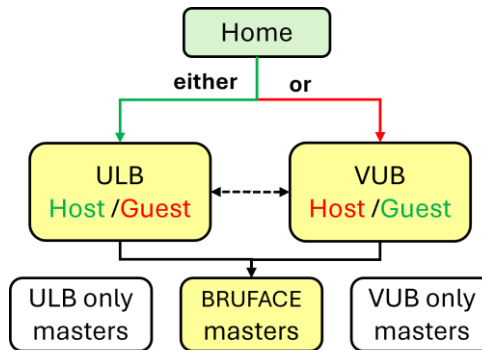
6.1.1 Eligibility within the Bruface context for non-graduating incoming students:



(a) Home has an agreement with ULB only



(b) Home has an agreement with VUB only



(c) Home has agreements both with ULB and VUB

Figure 6.1: Nomination of non-graduation students according to agreement and courses scenarios

Beside their own masters, ULB (www.ulb.be) and VUB ([vub](http://vub.be)) co-organize five other masters called BRUFACE masters.

The home institution can have agreements with ULB, VUB or both institutions. This leads to the different eligibility (and nomination) scenarios illustrated in Figure 6.1:

- ULB agreements open the way to ULB and BRUFACE masters;
- VUB agreements open the way to VUB and BRUFACE masters;

- In case of a partnership with both ULB and VUB, the home institution is asked to make a choice between both universities: the incoming student nominated at VUB will be registered as a guest student at ULB and vice versa.

The administration (learning agreement and access to courses) falls under the responsibility of the hosting university.

Additional eligibility criteria at ULB-EPB

The EPB has a series of non-graduating agreements and benefits also from the general agreements managed at the ULB level by the Student Mobility Service (SME). **Only students** coming from the universities, faculties and master programs associated to active mobility agreements are eligible for nongraduating mobility at the EPB. It is important to note that such an agreement generally has to incorporate all of scales of the institutional structure, i.e. to to the university (highest scale), within the university the given faculty (intermediate scale) and within the faculty to the chosen master program or school (finest scale).

English B2 level and French B2 level is required for master and for bachelor courses given at the ULB, respectively. The B2 level is defined in the [Common European Framework of Reference \(CEFR\)](#). While the EPB does not require the presentation of official language test results, mastering English/French to the B2 level is **very strongly recommended** to ensure the student's easy integration in the study programs.

6.1.2 Overview of the application process to the ULB

This section is dedicated to the steps of the application process for incoming mobility to the ULB to BRUFACE or non-BRUFACE master programs or to the Bachelor cycle.

STEP1: Notification

Students are not allowed to contact EPB-ULB themselves prior to the notification of their application by their home institution. The process, including the deadlines, for nominating incoming students is described on [the SME's website](#).

STEP2: Online application

After notification of the application by the home institution to the host institution, applicants receive a weblink to upload their application file online to the Erasmus Without Paper implementation, called MoveOn at ULB.

A course program, referred to as Learning Agreement (LA) is proposed by the candidate, it contains the courses that will be taken at the host institution (ULB). Courses are complete entities that cannot be registered in part. In the case of a one-quadrisemester mobility period, no courses taught across both quadrimesters may be included in the programme.

There are two versions of a LA for incoming academic mobility:

- **the provisional LA** is established at the time of the student's application for mobility. It is encoded by the student on the Erasmus Without Paper (EWP) online portal.
- **the final LA** is established no later than 2 weeks after the start of the courses at the host institution (see STEP4 below). It may be different from the provisional LA to take into account for possible course cancellations or schedule incompatibilities that were not known when the provisional LA was created.

The provisional Online Learning Agreement (OLA) must be approved by the applicant and their Academic Coordinator at the home institution.

STEP3: Admission decision and signing the provisional LA

Based on the completed application, **an acceptance/rejection decision is taken by the Mobility Coordinator of the EPB (comobepb@ulb.be)**, possibly after some iterations with the candidate on their OLA. These iterations are triggered if the submitted OLA does not comply with the rules specified in [Section.6.1.3](#). In case no satisfactory LA can be established that complies with the EPB rules and with the objectives of the candidate and/or with the requirements of the home institution the application is rejected.

If the application is accepted, **the candidate's application is transmitted to the competent Academic Coordinator**, i.e. the person managing the academic questions of the Master/Bachelor program to which the application has been associated to by the Mobility

Coordinator of the EPB. **The acceptance of the candidate is notified by email** from the Mobility Coordinator of the EPB (faculty level) and subsequently by the SME (university level). **The provisional Online Learning Agreement**, possibly established through iterations with the Mobility Coordinator of the EPB, is **signed by the Academic Coordinator on MoveOn**. Signed PDF versions of the provisional OLA are not accepted, since the approval in the online system conditions issuing the grant by the home institution. **The provisional OLA are approved at latest in early July for the mobilities taking place in the fall term and at latest at end of November for the mobilities taking place in the spring term.**

STEP4: Establishing the final LA

The incoming student is expected to start iterating with their Academic Coordinator on their study program at ULB after the approval of their provisional OLA. Contact must be taken up with your Academic Coordinator (see list in Fig.6.2 for this, the latest two weeks prior to the arrival to ULB, but ideally as soon as the provisional OLA is approved.

Study field	Academic master coordinators	Email
Architectural engineering	Prof. Rika DEVOS	Rika.devos@ulb.be
Biomedical engineering	Prof. Olivier DEBEIR	olivier.debeir@ulb.be
Chemical and materials engineering	Prof. Armin SHAVANDI	armin.shavandi@ulb.be
Civil (Building) engineering	Prof. Didier SNOECK	didier.snoeck@ulb.be
Computer engineering	Prof. Dimitris SACHARIDIS	dimitris.sacharidis@ulb.be
Electromechanical engineering	—	—
Electrical engineering	Prof. Dragomir MILOJEVIC	dragomir.milojevic@ulb.be
Physical engineering	Prof. Yves LOUIS	yves.louis@ulb.be
Bachelor programs	Prof. François QUITIN	francois.quitin@ulb.be

Figure 6.2: List of Academic Coordinators of the EPB for each study program.

The final LA is established no later than 2 weeks after the start of the courses at the host institution. It may be different from the provisional LA to take into account for possible course cancellations or schedule incompatibilities that were not known when the provisional LA was created.

Note that the OLA can be modified several times, this occurs particularly frequently after arrival to the ULB when incompatibility in the course schedule persists. The student needs to modify her/his application on MoveOn. This may require rejecting the OLA to be able to create

a new one. The approved provisional version of the OLA will not change by this manipulation, however, a new version of the OLA is created in which the student can add or remove courses and add a justification for the modification in the comments. After approval of the updated OLA by all three parties (student, host and home institution) the modifications with respect to the provisional LA appear separately on MoveOn for clarity.

The final LA must be approved by the Academic Coordinator and the partner institution and transmitted subsequently to the EPB Mobility Administrator (international.polytech@ulb.be).

6.1.3 How to prepare the Learning Agreement for ULB?

Your provisional and final LA must comply with the **8 rules of incoming mobility to the EPB**.

Rule 1. **At least 21 ECTS** are taken for each term; if the duration of the mobility is limited to a single term, taking 30 credits are recommended.

Rule 2. at least 60% of the credits are taken in the following programs:

– 120 credits masters

- * Electromechanical Engineering, <https://www.ulb.be/en/programme/ma-irem>
- * Computer Science and Engineering with focus Professional, <https://www.ulb.be/en/programme/ma-irif>
- * Architecture and Engineering, <https://www.ulb.be/en/programme/ma-irar>
- * Biomedical Engineering, <https://www.ulb.be/en/programme/ma-ircb>
- * Civil Engineering, <https://www.ulb.be/en/programme/ma-ircn>
- * Chemical and Materials Engineering, <https://www.ulb.be/en/programme/ma-irma>
- * Physical Engineering, <https://www.ulb.be/en/programme/ma-irph>
- * Electrical Engineering, <https://www.ulb.be/en/programme/ma-irel>

– 60 credits masters

- * Nuclear engineering, <https://www.ulb.be/en/programme/ms-nuap>
- * Master in heritage, conservation and restoration, <https://www.ulb.be/en/programme/ms-gepc>
- * Nanotechnology, <https://www.ulb.be/en/programme/ms-nate>
- * Sustainable Urban Design and Regional Planning, <https://www.ulb.be/en/programme/ms-urde>

- * Data Science, Big Data, <https://www.ulb.be/en/programme/ms-bgda>

- 180 credits bachelors

- * Bachelor in engineering sciences, <https://www.ulb.be/fr/programme/ba-irci-1>

- * Bachelor in engineering: architecture, <https://www.ulb.be/fr/programme/ba-irar-1>

The programs described on these webpages mention the existence of mandatory courses, but this does not apply to the incoming students for non-graduating programs.

Rule 3. (prior permission) The selection of courses specific to the 60 credits masters mentioned in Rule 2 requires the prior agreement of the contact person mentioned here after:

- Nuclear engineering, <https://www.ulb.be/en/programme/ms-nuap>
pierre.etienne.labeau@ulb.be (related to Physical Engineering);
- Master in heritage, conservation and restoration,
<https://www.ulb.be/en/programme/ms-gepc> comobepb@ulb.be
- Nanotechnology, <https://www.ulb.be/en/programme/ms-nate> gilles.bruylants@ulb.be
(related to the master in chemical and materials engineering)
- Sustainable Urban Design and Regional Planning,
<https://www.ulb.be/en/programme/ms-urde> geoffrey.grulois@ulb.be (related to the master in civil engineering).
- Data Science, Big Data, <https://www.ulb.be/en/programme/ms-bgda>
ms-bgda@ulb.be

Any other course than those mentioned in Rule 2 can be selected, with a prior agreement of the professor in charge (up to the student to get this agreement). Courses organized by the EIB (École Interfacultaire de Bio-ingénieurs) and the Sciences Faculty fall in this category (among which the courses of the Master 60 credits on Transportation and logistics, <https://www.ulb.be/en/programme/ms-tranl>: ciem@ulb.be. Indeed from 2020-21, this master is not organized by EPB anymore).

These permissions will be PDF printed and added to the Learning Agreement file.

Rule 4. (Majority) for master students, a majority of the courses must be selected in one of the eight 120 credits masters in engineering:

- Electromechanical Engineering, <https://www.ulb.be/en/programme/ma-irem>

- Computer Science and Engineering with focus Professional, <https://www.ulb.be/en/programme/ma-irif>
- Architecture and Engineering, <https://www.ulb.be/en/programme/ma-irar>
- Biomedical Engineering, <https://www.ulb.be/en/programme/ma-ircb>
- Civil Engineering, <https://www.ulb.be/en/programme/ma-ircn>
- Chemical and Materials Engineering, <https://www.ulb.be/en/programme/ma-irma>
- Physical Engineering, <https://www.ulb.be/en/programme/ma-irph>
- Electrical Engineering, <https://www.ulb.be/en/programme/ma-irel>

Rule 5. (Shared courses) when a course is shared by EPB and other faculties/schools, the number of credits in the curriculum of the EPB applies

Rule 6. (No internship) the internships STAG-H501 and STAG-H502 are not allowed

Rule 7. (Projects limitation) PROJ-H417 (development cooperation project) is not allowed. PROJ-H418 is open to international students if their French level is at least C1 (CEFR) and if they stay for the entire duration of the project, i.e. for a full academic year. A pre-selection will be made among the applicants based on their transcript of records and their motivation letter.

Rule 8. (Master thesis) a distinction should be made between Erasmus exchange (SMS) and Erasmus internship (SMP):

1. In **Erasmus exchange**, the master thesis is prepared under the supervision of a ULB professor, is defended at ULB, and the grade is transmitted officially to the home university with the transcript of records. The number of credits is therefore defined in the ULB program (depending on the chosen master). Students must contact a supervising professor of EPB and get his/her formal supervision commitment (letter or email) as well as a provisional master thesis title prior to applying. The list of current master thesis' proposals can be found at:

<https://polytech.ulb.be/fr/etudes/masters/master-theses-topics-2026-2027> .

The master thesis title and the supervisor commitment will be added to the learning agreement file.

2. In **Erasmus internship**, the master thesis is prepared at ULB, but defended at the home university. The number of credits allocated for the thesis is therefore defined by

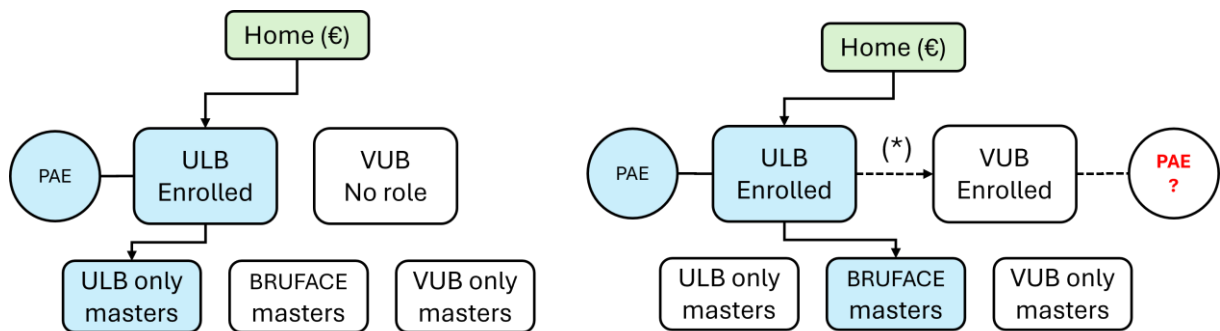
the home university. The student, the home university and the ULB professor must sign an internship agreement, defining the specific conditions of the master thesis preparation at ULB.

If you select a partner from VUB, you must also receive the approval of the exchange coordinator of VUB in addition to the approval of the coordinator at ULB.

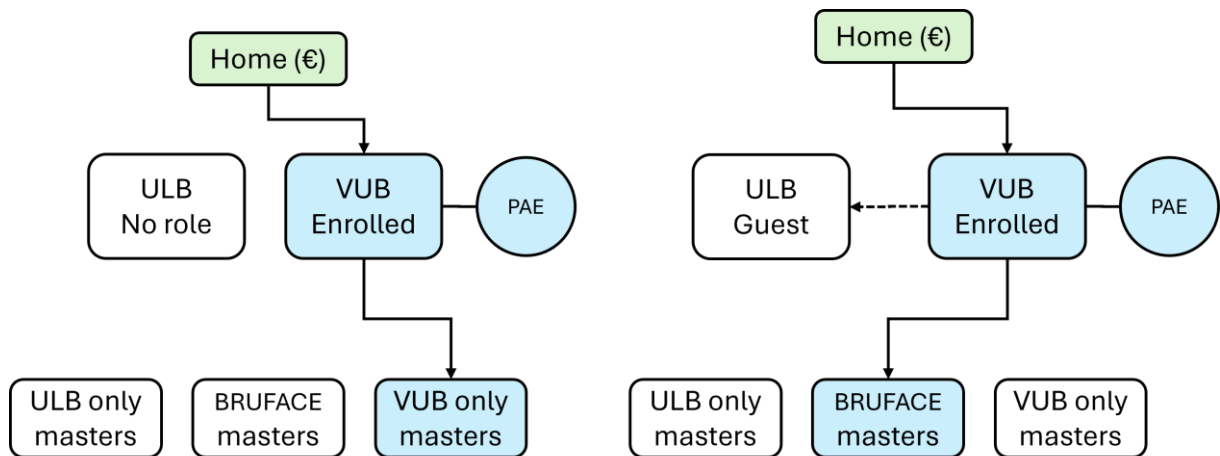
6.2 Double degrees

The degree is awarded once everything has been completed, unless otherwise specified in the agreement with the partner.

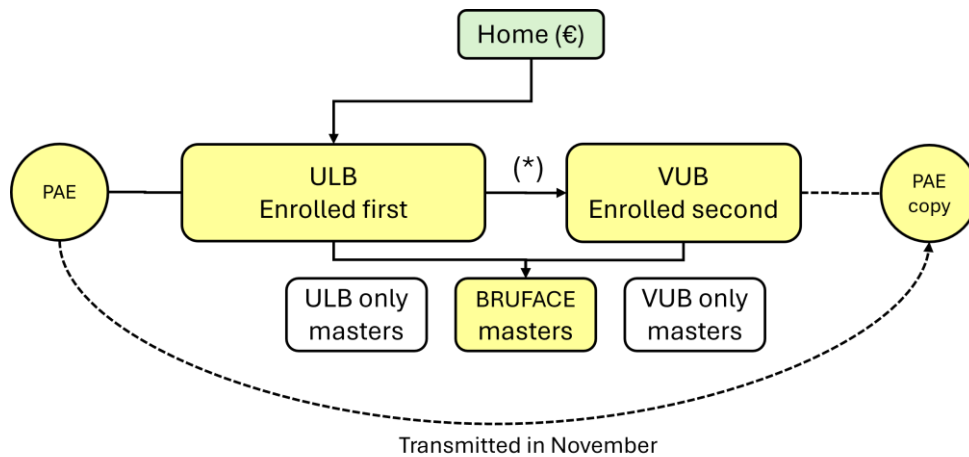
6.2.1 Eligibility in the Bruface context for double-degree incoming students: Beside their own masters, ULB (www.ulb.be) and VUB ([vub](http://vub.be)) co-organize five other masters called BRUFACE masters.



(a) Home has an agreement with ULB only



(b) Home has an agreement with VUB only



(c) Home has agreements both with ULB and VUB

Figure 6.3: Nomination of double degree students according to agreement and courses scenarios.

Tuition fees are paid at home institution. (*)

Enrolment and fees waiving at VUB are done based on the ULBVUB agreement for BRUFACE masters.

The home institution can thus have agreements with ULB, VUB or both institutions. This leads to the different eligibility (and nomination) scenarios illustrated in Figure 6.3:

- In case of tripartite (partner, ULB, VUB) agreements, the incoming student will be directed to be enrolled at ULB first, and then, once fully registered, to enrolled at VUB. The course registration (PAE) will happen at ULB. VUB will receive the list of courses through the PAE in november. VUB will ask a list of ULB of the Bruface incoming DD-students in advance, so that they can manually block the creation of an invoice for the tuition fee.
- in other cases, when there is no tripartite agreement, the student is nominated and enrolled as a degreeseeking student at the university with whom the home institution has an agreement with:
 - in case of VUB-agreement, the student enrolls as a degreeseeking student at VUB and, in case of a Bruface master, as a guest student at ULB (because there is no agreement with ULB);
 - in case of ULB-agreement, the student enrolls as a degreeseeking student first at ULB and second, in case of a Bruface master, at VUB (based on the existence of the joint degree of Bruface despite absence of a double degree agreement with VUB).

VUB will ask a list of the Bruface incoming DD-students at ULB in advance (May/June, or for late applications by september), so that they can manually block the creation of an invoice for

the tuition fee (from september).

Additional ULB-EPB eligibility criteria

The EPB has a series of double degree agreements listed at the following address:

<https://uv.ulb.ac.be/mod/page/view.php?id=500305>. Only students coming from these universities are eligible for a double degree program at EPB. Language requirements: English B2 level for the master courses.

Academic requirements: At the time of selection, the student must have achieved an average of at least 14/20 across all known marks for the programme

6.2.2 General overview of the application process for Double Degree

According to the schemes presented in Figure 6.3, the application process may differ between an application to ULB or to VUB. A general overview to apply through ULB is given in Figure 6.4.

Step 1: notification

Students must first be nominated by their home institution: we do not consider applications sent directly by students. This nomination must be sent to the VUB (see information on the website) or to the ULB EPB by email to international.polytech@ulb.be.

The application documents include:

	BRUFACE (Tripartite)	BRUFACE (ULB)	BRUFACE (VUB) – fading out	Other ULB	Other VUB
1 - Notification by home	international.polytech@ulb.be by 15/3	international.polytech@ulb.be by 15/3	?	international.polytech@ulb.be by 15/3	Not in RIMI
2a - Application completion by the student	Upon reception of an admission weblink (as soon as possible, best before 15/8, strictly before 30/9)	Upon reception of an admission weblink (as soon as possible, best before 15/8, strictly before 30/9)	?	Upon reception of an admission weblink (as soon as possible, best before 15/8, strictly before 30/9)	Not in RIMI
2b – Selection	By ULB academic mobility coordinator (*)	By ULB academic mobility coordinator	By VUB (**)	By ULB academic mobility coordinator	Not in RIMI
2c – Learning agreement	Managed by ULB academic master coordinators (*)	Managed by ULB academic master coordinators	Managed by VUB (**)	Managed by ULB academic master coordinators	Not in RIMI
3 – Enrollment	At ULB, from 30/6 to 30/9	At ULB, from 30/6 to 30/9	At VUB, from ? To ? (**)	At ULB, from 30/6 to 30/9	Not in RIMI
4 - Payment of administrative fees	At ULB, before 31/10	At ULB, before 31/10	At VUB, from ? To ? (**)	At ULB, before 31/10	Not in RIMI
Diploma issuing	ULB-VUB join diploma issued by ULB	ULB-VUB join diploma issued by ULB	ULB-VUB join diploma issued by VUB	ULB diploma only	Not in RIMI
	(*) ULB informs VUB		(**) VUB informs ULB		

Figure 6.4: Incoming double degree flows

- the application template;
- a motivation letter;
- the list of study years already completed;

- for each study year, the list of courses (including courses ID) and the corresponding examination marks;
- a Learning Agreement giving the list of wished courses (in agreement with the relevant double degree agreement, and the complementary rules described in [Section 6.2.3](#));
- the courses (including courses ID) at ULB or VUB for which equivalent courses have already been successfully completed in the home institution. At ULB, the relevant academic master coordinator may accept replacing these by other courses to reach the required number of credits;
- recommendation letter(s).

Step 2: application completion and selection

After a preliminary administrative assessment by the secretariat, eligible candidates will be sent instructions to complete their application (by email and for non-European students by postal mail).

Next an academic assessment of the application is achieved (at ULB by the academic mobility coordinator, at VUB (see the VUB website), which may involve iterations to adjust the provisional Learning Agreement. A formal admission decision is notified to the student.

At arrival in Brussels, the final Learning agreement must be approved by the home coordinator, the student and the host (at ULB: responsible master coordinator; at VUB (see the VUB website).

Step 3: registration/enrollment

After admission, the student will be informed how to register as a regular student. According to the case described at Figure [6.4](#), the student can be enrolled at ULB or at VUB.

Step 4: Payment of administrative fees

Registration fees are waived in most cases (please refer to the specific agreement), but if any registration fees are due, they must be paid to complete the registration process.

6.2.3 Guidelines for the selection of the courses by DD candidates

1. Rule 1: the general guideline for international students is to comply with programme rules to be followed by ULB students, and with the agreement signed between ULB and the partner institution.
2. Rule 2: Eligible masters are the 120 credits masters of EPB. The programme structure of each

master can be found in the course catalog:

- Electromechanical Engineering, <https://www.ulb.be/en/programme/ma-irem>
- Computer Science and Engineering with focus Professional, <https://www.ulb.be/en/programme/ma-irif>
- Architecture and Engineering, <https://www.ulb.be/en/programme/ma-irar>
- Biomedical Engineering, <https://www.ulb.be/en/programme/ma-ircb>
- Civil Engineering, <https://www.ulb.be/en/programme/ma-ircn>
- Chemical and Materials Engineering, <https://www.ulb.be/en/programme/ma-irma>
- Physical Engineering, <https://www.ulb.be/en/programme/ma-irph>
- Electrical Engineering, <https://www.ulb.be/en/programme/ma-irel>

In particular, each of these masters includes a series of mandatory courses to be included in the Learning Agreement. In specific cases where equivalent courses have already been passed in the home institution, an equivalence table will be supplied in the application file. It is emphasized that providing such an equivalence table does not directly imply the acceptance of the students proposal. The responsible master coordinator at ULB decides whether equivalence may be stated.

NB: the following 120 credits masters are organized by the École Interfacultaire de Bio-ingénieurs,

and are not eligible among a mobility hosted at EPB:

- Chemistry and Bio-Industries, <https://www.ulb.be/en/programme/ma-irbc>
- Agricultural Bioengineering, <https://www.ulb.be/en/programme/ma-irba>
- Environmental Bioengineering, <https://www.ulb.be/en/programme/ma-irbe>

3. Rule 3: The courses specific to the following 60 credits masters:

- Nuclear engineering, <https://www.ulb.be/en/programme/ms-nuap>
- Master in heritage, conservation and restoration, <https://www.ulb.be/en/programme/ms-gepc>
- Nanotechnology, <https://www.ulb.be/en/programme/ms-nate>
- Sustainable Urban Design and Regional Planning, <https://www.ulb.be/en/programme/ms-urde>
- Data Science, Big Data, <https://www.ulb.be/en/programme/ms-bgda>

as well as courses of other faculties/schools are not eligible and may not be selected, unless there is a prior explicit agreement from the EBP mobility coordinator at ULB. When a course is shared by different faculties, the number of credits in the curriculum of EPB applies.

6.2.4 About open sessions

During the same academic year, and provided that this is possible at the host institution, a student may sit the assessments for the same course unit a maximum of two times, regardless of the partner institution's regulations on the matter. A student whose marks are not available at the time of the marking committee's deliberations is considered to be in an open session. Their results will only be finalised and announced once the marks obtained at the partner institution have been received, so that a marking session can be organised no later than two months and two weeks after the end of the previous term, or 10 weeks in the case of the third term, to ensure that the student suffers no significant disadvantage. Any student who has not earned all the credits for their individual programme by the end of the second quadrimester's assessment period, following the transfer of marks obtained as part of the mobility programme, must be able to retake, in the third quadrimester, if they so wish and if possible at their host institution, the assessment tests for which they did not achieve 10/20, unless a special exemption is granted on a case-by-case basis by the faculty. If such an assessment period does not exist at the partner institution or is not accessible to the student on mobility, the relevant faculty at the ULB shall be responsible for finding a solution, preferably in consultation with the host institution and the student.

6.2.5 Diploma for double degree students

For double degree students, the diploma is issued at ULB. As a general rule, the diploma is issued only after the completion of all study activities both at home and at host. Exceptions may exist, defined in the relevant agreement.

6.3 Incoming internships

This section deals with internships as a study activity for students, which might be subjected to study visa. According to Belgian laws, the student is not allowed to receive any Belgian salary or grant during his/her internship.

Besides, internships can also be understood as a research period at ULB for researchers, likely to require a permit. The latter case is briefly discussed in [Section 7.1.2](#)

As a general rule, incoming interns apply at the research group and the administration is followed up by the university where the research group is based.

6.3.1 European incoming internships (SMP traineeships)

A student coming from a European (i.e. Erasmus+ or equivalent, such as Swiss) institution can be hosted in a research laboratory of the EPB within the framework of Erasmus+ SMP.

The student may benefit from a ULB student card, a ULB insurance and, among the framework of Erasmus for Placement, be eligible for a mobility grant provided by his home institution.

The conditions to fulfil are the following ones:

- The student must identify a hosting EPB professor. The hosting professor contacts Lola VEYRAT.
- There must be an agreement between the student, the home institution and the hosting professor of the EPB.
- The student must be nominated by Lola VEYRAT 4 weeks prior to the arrival at ULB. This notification will be done by emailing to alice.hoslet@ulb.be an application file will be sent to the candidate.

6.3.2 Non-European incoming internships

For students coming from non-European institutions, a distinction must be made between placements or internships of incoming students organized among the framework of bilateral study agreements or not. If such an agreement exists, the process will be similar to the non-graduating mobility (requiring a study visa only for max 12 months). Otherwise, a work permit for stays longer than 3 months might be required on top of the study visa; this latter option is not managed at ULB.

The hosting professor is asked to contact Lola VEYRAT as soon as a candidate for an internship mobility is identified.

6.3.3 Incoming visiting research stays

Visiting Researcher status is reserved for internationally mobile researchers who have at least a master degree and who would like to carry out research at the Université libre de Bruxelles. This is not a student mobility scheme. Interns, bachelor and master students cannot benefit from Visiting Researcher status.

For any additional information, see [Section 7.1](#).

Incoming “non EU”		
With a bilateral institutional agreement for study signed by ULB, foreseeing the placement in internship (“convention bilatérale pour études prévoyant une période de stage¹⁷”)	Without any bilateral institutional agreement	
Stay < 12 months	Stay < 3 months	Stay > 3 months
Study visa	No visa	Study visa Work permit
Process managed by the SME https://www.ulb.be/fr/venir-a-l-ulb/etudiants-inscrits-dans-une-universite-hors-europe	☐ Student to be notified at latest 1 month before arriving at ULB ☐ Student to provide an agreement signed with the hosting professor at ULB	Not organized by ULB
Student card ULB insurance	Student card ULB insurance	No student card No insurance

Figure 6.5: Internship

6.4 Practical information for incoming students

6.4.1 Welcome meetings

One welcome meeting is organized for each term, and useful information is sent to the student upon selection allowing to prepare for the stay at ULB.

6.4.2 Mobility guide

The mobility guide contains useful information about ULB, practical aspects of your stay, general academic information, visa, insurances, budget, accommodation: <https://www.ulb.be/fr/venir-a-l-ulb/practical-information>

6.4.3 Course schedules

The course schedules are published on an automatically updated online platform : <https://www.ulb.be/fr/horaires>

6.4.4 More information

- French as a foreign language: <https://www.ulb.be/en/learning-french-at-ulb>
- Accommodation : <https://www.ulb.be/en/campus-life/accomodation>
- Campus maps : <https://www.ulb.be/en/maps-access>

7. Blended Intensive Programmes (BIP)

7.1 What is a BIP?

A Blended Intensive Programme (BIP) is a short hybrid mobility scheme introduced in Erasmus+ in 2022. The typical number of credits ranges from 3 to 6 ECTS, including online courses and a physical mobility abroad ranging from 5 to 30 days. A BIP is organized by at least 3 universities from 3 different countries, gathering at least 10 students.

ULB students can only take part to BIP for which ULB has signed an Erasmus+ agreement with all the institutions involved in the BIP organization. There are two cases:

- BIP courses organized by the European Alliance CIVIS are automatically covered by such an inter-institutional agreement with CIVIS partners;
- for non-CIVIS partners, this is up to the ULB professor to ask to the SME the signature of the Erasmus+ agreement to cover the BIP (s)he co-organizes with non-CIVIS partners.

Participation is possible from the second bachelor until the end of the PhD. **As part of the Erasmus+ program, BIP mobilities sum up to other kind of mobilities for a maximum duration of 12 months per cycle.** In 2025-2026, the BIP grant tops up to 79 euro per mobility day abroad (+ 2 travel days) complemented by a travel allowance.

7.2 Taking part to a BIP if you are a ULB student

At EPB, the BIP credits are recognized as supplementary credits, but they cannot be included in the mandatory 60 credits of the yearling program (PAE). To this aim, they are encoded administratively as UESUP (unité d'enseignement supplémentaire), which prevents the deliberation jury to block a student with a BIP failure. The BIP grade is however added to the diplom addendum (supplement au diplôme)

	ULB student	non-ULB student
CIVIS organizer	Apply to CIVIS website (Section 7.2.1)	Out of scope
(not ULB)	Outgoing mobility	
ULB organizer	Contact the organizer (Section 7.2.2)	Contact the organizer

	Local training (no mobility)	(Section 7.3.3) Incoming mobility
Other organizer	No grant (Section 7.2.3)	Out of scope
	Outgoing mobility	

Table 7.1: Overview of the BIP schemes

whatever the result. PhD candidates can ask the recognition of their BIP credits in their doctoral training: the decision is up to their supervision committee.

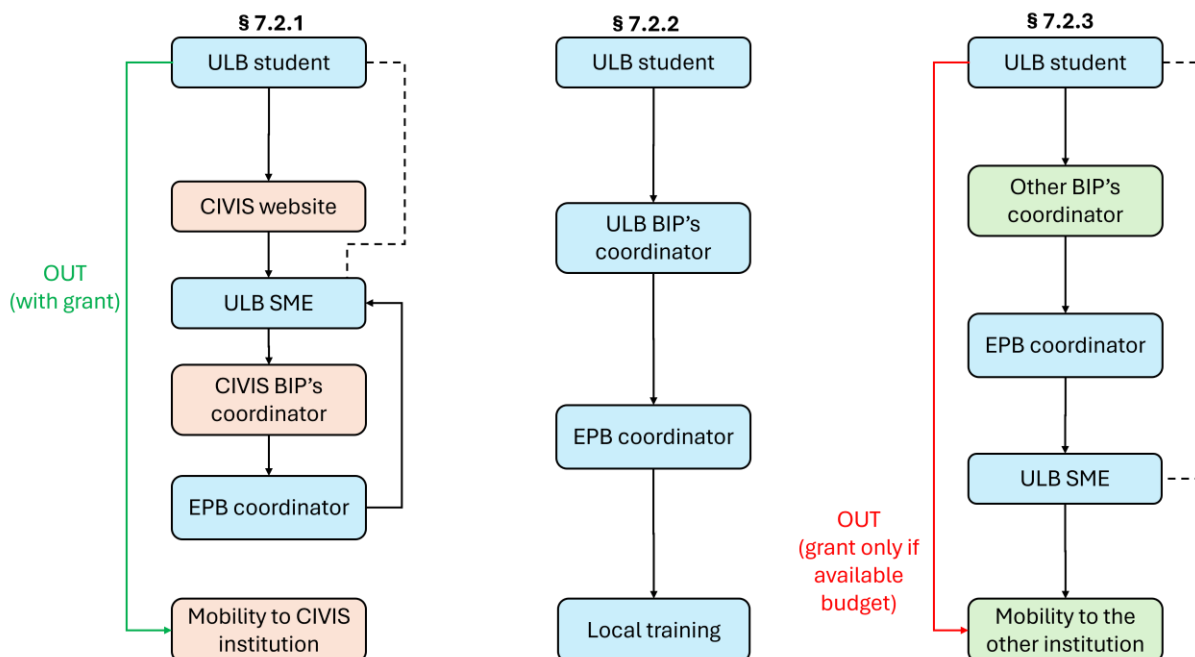


Figure 7.1: BIP for ULB students

7.2.1 Taking part to a CIVIS BIP

The application must follow the following procedure:

1. interested students apply to the BIP through the CIVIS website. The BIP offer in CIVIS can be accessed at <https://civis.eu/en/learn/course-types/blended-intensive-programmes>. The application periods are limited: October and April in 2025-2026 (for additional information, the contact person is Marie Ugeux);
2. your application will then be transmitted to the SME for eligibility check (regular inscription, no other Erasmus+ funding during the BIP period and Erasmus+ 12months not reached yet);

3. transmission of your application to BIP coordinators for selection;
4. final administrative academic relevance verification by the EPB (academic mobility coordinator).
There is however no academic selection at the EPB.
5. selected students are contacted by the ULB SME to confirm their participation and initiate the payment procedure;

7.2.2 Taking part to a (non-CIVIS) ULB BIP

This category of BIP related to BIP organized by a ULB Professor with partners which are not in CIVIS. The very first step in this case is to sign an agreement between all institutions involved in the BIP organization.

The advertisement of the activities and the application modalities are in this case done by the organizers directly (there is no help from the CIVIS team).

The application must follow the following procedure:

1. interested students contact the organizers;
2. selection by the organizers
3. applications must be forwarded to the EPB academic mobility coordinator (comob) for administrative and academic relevance verification. There is however no academic selection at the EPB;
4. transmission of the selected students to the SME
5. selected students are sent a moveOn form by the ULB SME to be nominated abroad. The payment procedure can then be initiated (only if the mobility is outside Belgium);

7.2.3 Taking part to another BIP (neither ULB nor CIVIS)

Only funded in case of available budget.

7.3 Taking part to a BIP if you are NOT a ULB student

7.3.1 Taking part to a BIP if you are a VUB student

VUB does not offer BIPs and does not recognise credits achieved through a BIP.

7.3.2 Taking part to a CIVIS BIP involving ULB

Check with your CIVIS institution.

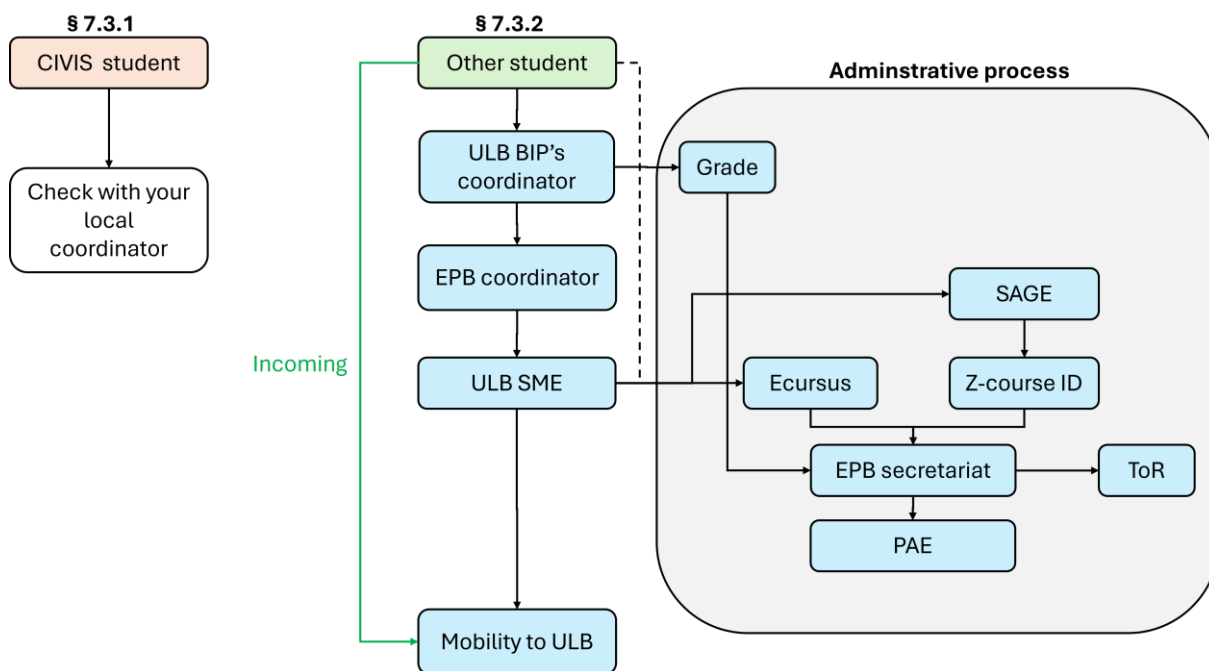


Figure 7.2: BIP for non-ULB students

7.3.3 Taking part to a non CIVIS BIP involving ULB as coordinator

The institutions of the organizers have necessarily signed an agreement to support their BIP. The advertisement of the activities and the application modalities are in this case done by the organizers directly.

The application must then follow the following procedure:

1. interested students contact the organizers;
2. the candidates are selected by the organizers
3. the selected applications are then forwarded by the ULB coordinator to the SME;
4. the SME contacts the selected students and provide them a registration MoveON form;
5. the collected information is used by the SME to add the student(s) to ecursus and by the SAGE to create a Z-mnemonic course for the BIP;
6. the SME then sends the list of selected students and the mnemonic information to the EPB secretariat;
7. the EPB secretariat creates the student's program (PAE) for the incoming students;

8. after the examination, the ULB BIP coordinator (ie organizing Professor) sends the grades to the secretariat, which encodes these grades and sends the transcript of records to the home institution of the students.

8. Staff Mobility

8.1 Incoming staff mobility

8.1.1 Erasmus+ framework

The hosting responsibility of a visiting academic person is up to the hosting Professor at ULB. The hosting Professor is therefore responsible for signing the mobility agreement prepared by the home institution of the visiting colleague. This agreement does not need to be communicated to the SME, but will be sent to the EPB secretariat (international.polytech@ulb.be) to be added to the Alfresco archives.

8.1.2 Visiting researchers

Visiting Researcher status is reserved for internationally mobile researchers who have at least a Masters degree and who would like to carry out research at the Université libre de Bruxelles. Interns, bachelor and master students cannot benefit from Visiting Researcher status. In order to benefit from Visiting Researcher status an invitation from a professor at ULB is required, who will serve as the research supervisor. Foreign visiting professors or researchers, and foreign postdocs or PhD candidates can be informed by the International Welcome Desk about the administrative steps to be undertaken prior to arrival to the ULB and the various formalities to be completed once in Belgium. International Welcome Guide: <https://www.ulb.be/en/researchers-and-phds-coming-to-ulb> Contact: welcome@ulb.be

8.2 Outgoing staff mobility

8.2.1 Teaching staff

Mobility for the teaching staff can be based on teaching, training, coordination or prospection activities. The candidate must fill in the appropriate form, let it sign by the academic mobility coordinator and send it to the Service de la mobilité étudiante (SME) at latest 8 weeks before the beginning of the activity. See details at <https://portail.ulb.be/fr/international/mobilite-academique>.

8.2.2 Technical and administrative staff

ULB PATG members are also eligible: <https://portail.ulb.be/fr/international/mobilite-patgs>

8.2.3 PhD students and postdocs

PhD students are eligible as regular students.

Postdocs (PhD holders, excluding academic staff) are eligible for a ULB funding for medium-length stays (minimum of 2 months - maximum of 6 months), at a foreign university. This credit is not intended to finance a post doctorate abroad but to enable young researchers on a post doctorate at ULB to spend time abroad in order to pursue their research. Deadline: 15 March/ 15 October

More details at <https://portail.ulb.be/en/international/grants-and-funding/mobilite-des-doctorants-et-postdoctorants>.

8.2.4 Other useful information

- Journée de la mobilité internationale 2026
- Privileged partners (no doctoral mobility)
- Wiener Anspach Foundation (Oxford, Cambridge) <https://fwa.ulb.be/subsides-et-financements/bourses-doctorales/>
- WBI, <https://wbi.be/fr/WBI-World>
- ULB CCCI <https://infofin.ulb.be/projects/2610> deadlines 15/10 & 15/3
- CIVIS <https://portail.ulb.be/fr/international/doctorants-et-postdoctorants>
- FNRS <https://www.frs-fnrs.be/fr/international/mobilite-monde>

9. Agenda and mobility flows

The administrative flow (ie the succession of administrative steps) for incoming (substitution), incoming (double degree) outgoing (substitution and DD) are stored on the Alfresco server of EPB.

Incoming substitution:

Adhoc/C5/mobilite/outils/procedures/flux/iN20181123.docx

Incoming double degree:

Adhoc/C5/mobilite/outils/procedures/flux/dD20181123.docx

<https://adhoc.ulb.ac.be/share/s/rHvUuSaSTbGgiU>

Outgoing:

Adhoc/C5/mobilite/outils/procedures/flux/oUT.20181123docx.docx

<https://adhoc.ulb.ac.be/share/s/Be4lbkHeSrCmTIm5HFKqQ>

10.Data Sharing

Students mobility data include the list of incoming and outgoing students, the history with each partner, the available masters or courses abroad... This information is partially stored in the ULB central data base MoveON. The full history is archived in the Ninox Data Base operated by EPB.

11.Frequently Asked Questions

Academic coordinators of the different masters will compile a updated archive including frequently asked questions and the related answers. These document will ensure the continuity of their missions though the different generations of coordinators.

12. Legal Framework (appendix)

12.1 European framework: Erasmus+

- General framework: <https://erasmus-plus.ec.europa.eu/>
- Program guide <https://erasmus-plus.ec.europa.eu/erasmus-programme-guide>
- Guide for applicants <https://erasmus-plus.ec.europa.eu/resources-and-tools/documents-and-guidelines?>
- ECTS user guide and grades conversion [https://ec.europa.eu/education/ects/users-guide/docs/ects-users-guide en.pdf](https://ec.europa.eu/education/ects/users-guide/docs/ects-users-guide_en.pdf)
- Erasmus+ Charter <https://erasmus-plus.ec.europa.eu/resources-and-tools/erasmus-student-charter-0>

12.2 Communauté française de Belgique: Décret Paysage <https://gallilex.cfwb.be/textes-normatifs/39681>

12.3 ULB (Règlement général des études et dispositions facultaires complémentaires) <https://www.ulb.be/fr/documents-officiels/reglement-general-des-etudes>

12.4 EPB – Règlement d’ordre intérieur (ROI) [Statuts et règlements de l'EPB - Ecole polytechnique de Bruxelles](#)

12.5 Convention BRUFACE

13. Glossary (appendix)

Academic coordinator

Voir coordinatrice ou coordinateur académique.

Administrative coordinator

Voir coordinatrice administrative ou coordinateur administratif.

Année (académique)

Période d'enseignement incluant Q1 et Q2, ainsi que Q3 qui inclut les examens dits de deuxième session organisés entre la mi-août et la mi-septembre.

Bachelier / BA

Grade académique de la Communauté française sanctionnant des études de premier cycle de 180 crédits au moins.

BA-bloc 1 / BA1

60 premiers crédits du programme d'études du premier cycle.

BA-bloc 2

Anciennement BA2 (bloc de 60 crédits de tronc commun qui suivent le BA1)

BA-bloc 3

Anciennement BA3.

Bloc

Le programme propose une découpe chronologique de tout cycle d'études en blocs annuels de 60 crédits et indique les interdépendances entre unités d'enseignement, notamment en fonction de leurs prérequis et corequis (décret Paysages, art. 124).

BRUFACE

Nom du programme de masters en anglais coorganisés par les facultés d'ingénierie de l'ULB et de la VUB.

Brussels Schools of Engineering

Voir EPB

CFWB

Communauté Française Wallonie Bruxelles (entité administrative en charge de l'enseignement universitaire en Belgique francophone).

Code promo

Type de clé pour le processus d'admission des DD entrants.

Codiplomation

Diplôme unique délivré conjointement par plusieurs institutions, défini par l'art.82§2 et §3 du décret paysage. Les programmes en codiplomation de l'EPB sont le BA en sciences de l'ingénieur, les masters

BRUFACE et le MS en Nanotechnologie

Coordinateur académique

A l'ULB, personne ou groupe de personnes en charge de la sélection des étudiantes et des étudiants sortants (souvent avec un panel), l'établissement et le suivi du Learning Agreement, la reconnaissance académique. Il s'agit de la personne référente académique pour les entrants et sortants. Il y a souvent une coordinatrice ou un coordinateur académique par filière, car il faut une connaissance des matières enseignées. A l'EPB, on utilise l'appellation coordinatrice ou coordinateur académique de filière ou de master.

Coordinatrice administrative

A l'ULB, personne en charge de la réception des dossiers, inscriptions (pour certaines facultés), organisation de sessions d'informations (IN/OUT), signature des attestations de présence, envoi de lettres d'acceptation...

Coordinatrice ou coordinateur de la mobilité

A l'ULB, personne qui est à la fois coordinatrice administrative, coordinatrice académique et responsable des relations internationales. A l'EPB, il s'agit de la secrétaire académique adjointe ou du secrétaire académique adjoint à la mobilité

Crédit

Unité dans laquelle on exprime le volume d'un enseignement (cours de 5 crédits par exemple).

Double diplôme

Cas particulier de multi-diplomation à l'EPB.

EPB

École Polytechnique de Bruxelles.

ECTS (crédits)

European Credit Transfer System (unité de volume de cours).

ECTS (seuils)

Seuils définissant certains percentiles de la distribution des notes des cours ou des notes de cycle :

A = 10%, B = 35%, C = 65%, D = 90%, E = 100%.

Europe

A l'ULB, pays du programme Erasmus+, Suisse ou Belgique.

ESI

European Student Identifier.

LA

Learning Agreement / Contrat d'études.

Master / MA

Deuxième cycle diplômant des études d'ingénieur civil, comptant 120 crédits.

MA-bloc 1

Anciennement MA1.

MA-bloc 2

Anciennement MA2.

MFE

Mémoire de fin d' études.

Mobility coordinator

Voir coordinatrice ou coordinateur de la mobilité.

Multi-diplomation

Chaque université délivre son diplôme indépendamment des résultats obtenus dans l'institution partenaire. Le diplôme ULB ne fait pas référence à celui de l'institution partenaire. C'est typiquement le cas des diplômes délivrés dans le cadre des accords T.I.M.E. de l'EPB, que nous appelons doubles diplômes.

PAE

Programme annuel de l'étudiante ou de l' étudiant.

Programme de double diplôme

Double valorisation des études et notes d'examens de l'EPB et de l'institution partenaire pour l'obtention du diplôme de l'institution étrangère en plus du diplôme de l'ULB.

Programme de cours

Ensemble des cours suivis à l'étranger (Learning Agreement — LA) et l'ULB, jusqu'à la fin du cycle incluant la période de mobilité

Programme d'échange

Souvent utilise pour désigner un programme de substitution.

Programme de mobilité

Terme générique englobant les programmes de double diplôme et de substitution.

Programme de substitution

Etudes et notes d'examen à l'étranger, valorisées et délibérées à l'ULB. Un programme de substitution ne donne pas lieu a un diplôme étranger.

RI, réfèrent ou responsable des relations internationales facultaires

A l'ULB, personne en charge du développement et de la gestion des accords, et des relations avec les partenaires. A l'EPB, ce rôle est dévolu a la Vice-Doyenne ou au Vice-Doyen aux relations internationales

RO (International)

Relations Officer, voir RI.

Quadri / Quadrimestre / Q

Période de 12 semaines de cours : Q1 : entre mi-septembre et fin décembre, avec examens en janvier. Q2 : entre février et mai, avec examens en juin. (Q3 : période d'évaluation, cf. art. 45 du règlement général des études

School

The Polytechnic School of Brussels is the translation of the official name EPB (École Polytechnique de Bruxelles), also known as the Faculty of Engineering.

Secrétaire académique adjointe ou secrétaire académique adjoint à la mobilité

A l'EPB, titre donné à la coordinatrice ou au coordinateur de la mobilité.

SEMP

Swiss-European Mobility Programme = accords avec des universités suisses.

SME

Service de mobilité étudiante.

ToR, Transcript of Records

Relevé de notes.

Vice-Doyenne ou Vice-Doyen Relations extérieures

Vice-Doyenne ou Vice-Doyen qui, à l'EPB, assume les fonctions de RI (responsable des relations internationales)

14.Examples

Each student must check his/her eligibility to the targeted exchange program. This verification must be done by visiting the partner website to check the relevance of the proposed courses. Moreover, in case of double degree, the agreement document should also be read.

The following weblink <https://uv.ulb.ac.be/course/view.php?id=82318§ion=3> provides a table crossing the destinations selected by ULB-EPB students from the different masters during the period ranging from 2016 to 2022. provides a table crossing the destinations selected by ULB-EPB students from the different masters during the period ranging from 2016 to 2022.

15.Application Form (Appendix)

Students can apply by using an application form:

- with a ULB NETID: <https://ulb.moveon4.de/form/669a16a2c73251f0560c657a/eng>
- For VUB students currently in BA3 and targeting a BRUFACE master in MA1
<https://ulb.moveon4.de/locallogin/68e4fe87344e2d78820a4e3d/eng>

These forms are only accessible during the application period. Destinations can be selected based on the home faculty (EPB), the framework (double degree vs substitution) and the destination country.

Each candidate is responsible to check the eligibility of the selected destination by consulting the host website. In particular "ingénierie générale" should be carefully checked because all ULB (or BRUFACE) masters are not necessarily organized.

16.Mobility Flows

Merged with Chapter 8: Agenda

17.Grades Conversion

According to the so-called ECTS guide of the European Commission (EC), grades should be converted based on the statistical distribution table of the passing grades awarded in the programme or field of study attended by the student (grade distribution table) showing how the grading scale is actually used in that programme.

Unfortunately, this statistical distribution is rarely available. We identified 4 cases:

1. C1: the full statistical distribution is provided by the partner: in this case EC's recommendations can be strictly applied (examples: Centrale Supélec, Polimi)
2. C2: only the ECTS grading scale (A, B, C, D, E) is available: the grades at host and home are paired with for each grading pivot (A, B, C, D, E and maximum) (example: DTU)

BACHEL. (/20)	MASTER (/20)	Seuils ECTS / ECTS thresholds
20	20	max
17,5	18,5	A
15,0	16,5	B
12,5	14,5	C
10,5	11,5	D
10	10	E
8	8	FX
< 8	< 8	F

Table 17.1: ECTS grading scale at ULB-EPB

3. C3: sometimes, no statistical data at all is available and the sole information is a numeric scale. ECTS pivots (A, B, C, D, E) are then replaced by equidistant pivots between the maximal grade (20 at EPB) and the minimal passing grade (10 at EPB)(example UP Catalunya).
4. C4: we only have a categoric scale, which is converted in a numeric scale by replacing each alphabetic character by its rank (example: UBC in Vancouver).

A detailed conversion grid for each institution is provided on UV.

18.ISCED

ISCED means International Standard Classification of Education

ISCED	Denomination	Architectural	Biomedical	Building	Chemical/Materials	Electrical	Electromechanical	Computer	Physical
0530	0530 Physical sciences not further defined				v				1
0533	0533 Physics							v	1
0541	0541 Mathematics							v	1
0610	0610 - Information and Communication Technologies (ICTs) not further		v				v		2
0611	0611 Computer use		v					v	2
0612	0612 Database and network design and administration						v		1
0613	0613 Software and applications development and analysis		v				v	v	3
0619	0619 Information and Communication Technologies not elsewhere		v			v	v		3
0688	0688 Inter-disciplinary programmes and qualifications involving Information and Communication Technologies		v			v	v		3
0711	0711 Chemical engineering and processes		v		v				2
0712	0712 Environmental protection technology				v				1
0713	0713 Electricity and energy						v	v	2
0714	0714 Electronics and automation		v			v	v	v	4
0715	0715 Mechanics and metal trades		v		v		v		3
0716	0716 Motor vehicles, ships and aircraft						v		1
0719	0719 Engineering and engineering trades not elsewhere classified				v			v	2
0722	0722 Materials (glass, paper, plastic and wood)				v				1
0731	0731 Architecture and town planning	v							1
0732	0732 Building and civil engineering	v		v	v				3
0788	0788 Inter-disciplinary programmes and qualifications involving engineering, manufacturing and construction		v	v	v		v		4
0914	0914 Medical diagnostic and treatment technology							v	1
		2	9	2	8	3	5	6	7

Figure 18.1: Isced codes vs engineering masters at ULB EPB (last modification October 2025)