

Welcome meeting for international students

Prof. Pierre LAMBERT

Academic Mobility Coordinator, ULB-EPB, BRUXEL-04

comobepb@ulb.ac.be

Pauline De Pelsmacker

VUB

Pauline.De.Pelsmacker@vub.be

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Who are you?

ULB Erasmus and other non-graduating!

	Erasmus+ and non-graduating at ULB	Double Degree ULB	Erasmus+ and non-graduating at VUB	Double Degree VUB	BRUFACE
Graduation by ULB	Not applicable	X	Not applicable	Not applicable	X
Graduation by VUB	Not applicable	Not applicable	Not applicable	X	X
Graduation by Home University	X	X	X	X	Not applicable
Administrative contact	Rose-Marie BRYNAERT international.polytech@ulb.ac.be Tu 14:00-16:30 Th 10:00-12:30 S.UB4.159		Pauline DE PELSMACKER pauline.de.pelsmacker@vub.be Contact hours by appointment 02 629 39 10		Prof. Jacques DE RUYCK jdruyck@vub.ac.be
Academic contact	Prof. Pierre LAMBERT		Prof. H. OTTEVAERE		Prof. J. DE RUYCK
Student cards	Rose-Marie BRYNAERT		Student administration studentadministration@vub.be		
Arrival documents	Rose-Marie BRYNAERT		International Relations and Mobility Office exchange.incoming@vub.be		Not applicable
Departure documents	Rose-Marie BRYNAERT		International Relations and Mobility Office exchange.incoming@vub.be		Not applicable
Learning agreement	ULB Master coordinator (next pages)		VUB exchange coordinator (next pages)		Not applicable

ULB academic coordinators

- Help you to finalize your learning agreements (for Erasmus and substitution students)

Study field	Master coordinator	Email
Architectural Eng.	Prof. Rika DEVOS	ridevos@ulb.ac.be
Biomedical Eng.	Prof. Olivier DEBEIR	odebeir@ulb.ac.be
Chemistry & Materials Sciences	Prof. Michel VERBANCK	Michel.verbanck@ulb.ac.be
Civil Eng.	Prof. Pierre GERARD	piergera@ulb.ac.be
Computer Sc. & Eng.	Prof. Gauthier LAFRUIT	Gauthier.lafruit@ulb.ac.be
Electromech. Eng.	Prof. Alessandro PARENTE Prof. Emmanuele GARONE	alparent@ulb.ac.be Emanuele.garone@ulb.ac.be
Electronics and Information Tech.	Prof. Dragomir MILOJEVIC	Dragomir.milojevic@ulb.ac.be
Physical Eng.	Prof. Pascal KOCKAERT	Pascal.Kockaert@ulb.ac.be

VUB exchange coordinators

Study field	Master coordinator	Email / Phone
Architectural Eng.	Prof. Lars De Laet	Lars.de.laet@vub.be +32 2 629 28 30
Biomedical Eng.	Prof. Jef Vandemeulenbroucke	Jef.Vandemeulebroucke@vub.be +32 2 629 10 33
Chemistry & Materials Sciences	Prof. Iris De Graeve	Iris.De.Graeve@vub.be +32 2 629 34 82
Civil Eng.	Prof. Lincy Pyl	Lincy.Pyl@vub.be +32 2 629 29 20
Applied Computer Sc. & Eng.	Prof. Kris Steenhaut	Kris.Steenhaut@vub.be +32 2 629 29 77
Electromech. Eng.	Prof. Philippe Lataire	Philippe.Lataire@vub.be +32 2 629 28 02
Electrical Eng.	Prof. Adrian Munteanu	Adrian.Munteanu@vub.be +32 2 629 16 84
Photonics	Prof. Heidi Ottevaere	Heidi.Ottevaere@vub.be +32 2 629 34 51
Engineering Technology	Prof. Kris Steenhaut	Kris.Steenhaut@vub.be +32 2 629 29 77
Physical Land Resource	Prof. Marijke Huysmans	Marijke.Huysmans@vub.be +32 2 629 30 39

What next?

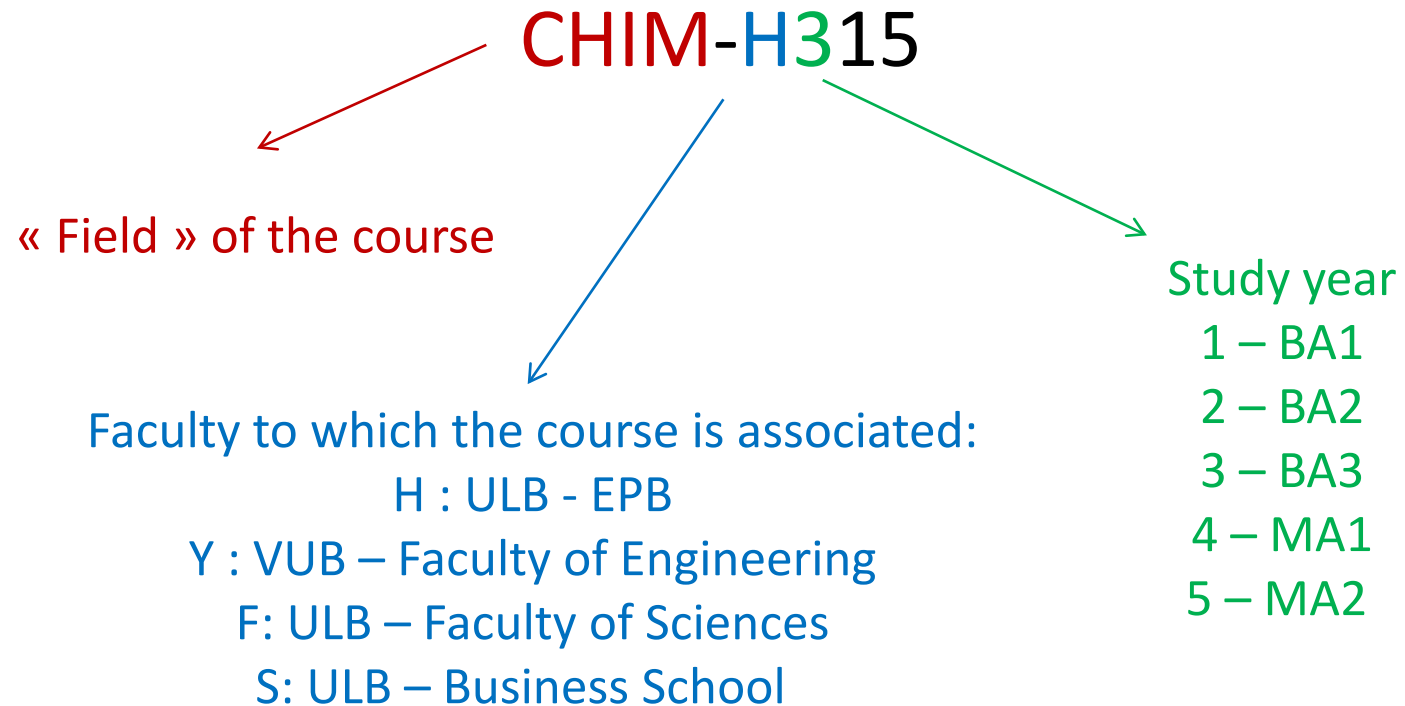
- Accomodation and any other practical information
- Program and Final learning agreement
- Timetable and campus navigation
- Course materials
- Language classes
- Examinations
- Leaving Brussels
- Get help and have fun

Accommodation and any other practical info

- <https://www.ulb.be/fr/venir-a-l-ulb/informations-pratiques>

Program

How to read the course ID (= « mnémonique »)?



Final Learning Agreement

1. From the provisional LA to the final one: update according to schedules and course programs.
2. To be started immediately with your master coordinators:
 1. Monday 10th Feb at 13:00: first meeting for biomedical, civil, computer science engineering and physics engineering
 2. Tuesday 11th Feb at 12:00: architectural, electrical, electromechanics and chemical engineering
3. To be signed by your master coordinator
4. To be signed by your home coordinator
5. To be given to Rose-Marie Brynaert within **3 weeks**.
6. Includes the official list of courses that you have to follow at ULB and which defines the TRANSCRIPT of RECORDS that will be transmitted to your home University! MonULB will then be encoded with your courses: check that the list is correct!
7. The final LA is ...final! No modification allowed anymore **for Q2**.

Final Learning Agreement: rules

- Rule 1: **at least 21** credits for each term
- Rule 2: **at least 60%** of the credits taken in the following programs:
 - *120 credits masters*
 - Electromechanical Engineering, <https://www.ulb.be/fr/programme/ma-irem>
 - Computer Science and Engineering, <https://www.ulb.be/fr/programme/ma-irif>
 - Architecture and Engineering, <https://www.ulb.be/fr/programme/ma-irar>
 - Biomedical Engineering, <https://www.ulb.be/fr/programme/ma-ircb>
 - Civil Engineering, <https://www.ulb.be/fr/programme/ma-ircn>
 - Chemical and Materials Engineering, <https://www.ulb.be/fr/programme/ma-irma>
 - Physical Engineering, <https://www.ulb.be/fr/programme/ma-irph>
 - Electrical Engineering, <https://www.ulb.be/fr/programme/ma-irel>
 - *60 credits masters*
 - Nuclear engineering, <https://www.ulb.be/fr/programme/ms-nuap>
 - Master in heritage, conservation and restoration, <https://www.ulb.be/en/programme/ms-gepc>
 - Nanotechnology, <https://www.ulb.be/fr/programme/ms-nate>
 - Transportation and logistics <https://www.ulb.be/fr/programme/ms-mstl>
 - Sustainable Urban Design and Regional Planning, <https://www.ulb.be/fr/programme/ms-urde>
 - *180 credits bachelors*
 - Bachelor in engineering sciences, <https://www.ulb.be/fr/programme/ba-irci>
 - Bachelor in engineering: architecture, <https://www.ulb.be/fr/programme/ba-irar>

Final Learning Agreement: rules

- Rule 3 (prior permission):
 - *The selection of courses specific to the 60 credits masters mentioned in Rule 2 requires the prior agreement of the contact person mentioned here after:*
 - Nuclear engineering, <https://www.ulb.be/fr/programme/ms-nuap>: Pascal.Kockaert@ulb.ac.be (related to Physical Engineering);
 - Master in heritage, conservation and restoration, <https://www.ulb.be/en/programme/ms-gepc>: comobepb@ulb.ac.be;
 - Nanotechnology, <https://www.ulb.be/fr/programme/ms-nate>: gbruylan@ulb.ac.be (related to the master in chemical and materials engineering);
 - Transportation and logistics, <https://www.ulb.be/fr/programme/ms-mstl>: ciem@ulb.ac.be (related to the master of management in electromechanical engineering);
 - Sustainable Urban Design and Regional Planning, <https://www.ulb.be/fr/programme/ms-urde>: piergera@ulb.ac.be (related to the master in civil engineering).
 - *Any other course than those mentioned in Rule 2 can be selected, with a prior agreement of the Professor in charge (up to the student to get this agreement). EIB courses (Ecole Interfacultaire de Bio-ingénieurs) fall in this category.*
 - *These permissions will be pdf printed and added to the learning agreement file.*

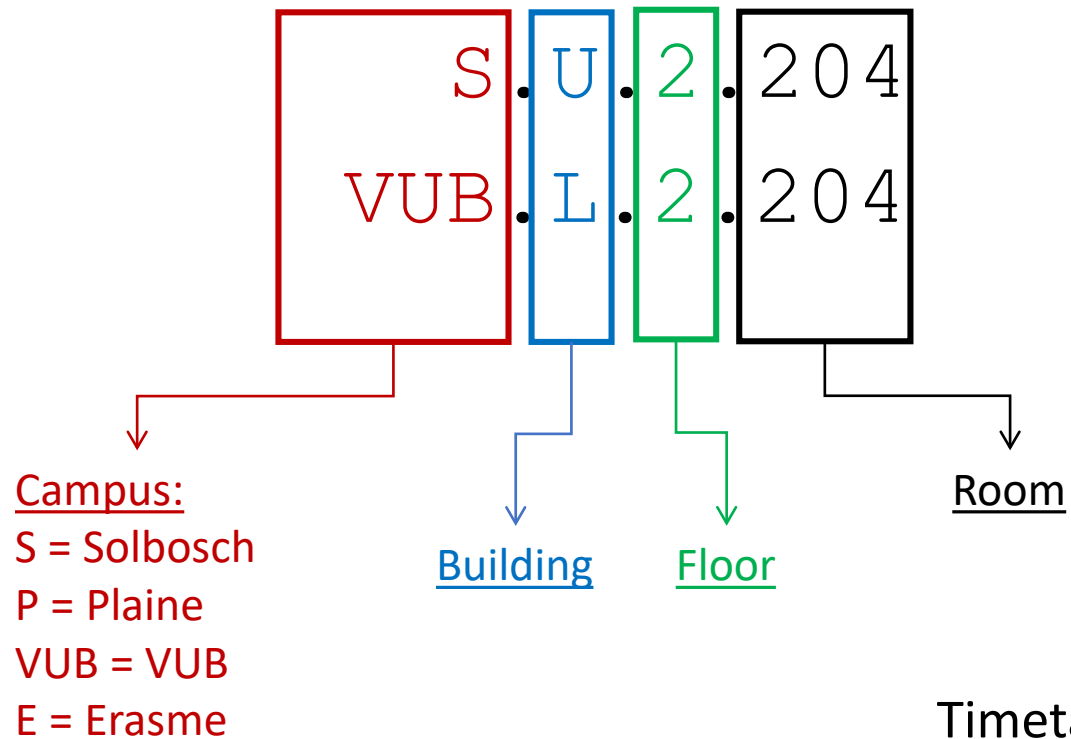
Final Learning Agreement: rules

- Rule 4 (majority): for master students, a majority of the courses must be selected in one of the eight 120 credits masters in engineering:
 - Electromechanical Engineering, <https://www.ulb.be/fr/programme/ma-irem>
 - Computer Science and Engineering, <https://www.ulb.be/fr/programme/ma-irif>
 - Architecture and Engineering, <https://www.ulb.be/fr/programme/ma-irar>
 - Biomedical Engineering, <https://www.ulb.be/fr/programme/ma-ircb>
 - Civil Engineering, <https://www.ulb.be/fr/programme/ma-ircn>
 - Chemical and Materials Engineering, <https://www.ulb.be/fr/programme/ma-irma>
 - Physical Engineering, <https://www.ulb.be/fr/programme/ma-irph>
 - Electrical Engineering, <https://www.ulb.be/fr/programme/ma-irel>
- Rule 5 (shared courses): when a course is shared by EPB and other faculties/schools, the number of credits in the curriculum of the EPB applies
- Rule 6 (no internship): the internships STAG-H401 and STAG-H402 are not allowed
- Rule 7 (projects limitation): the courses PROJ-H-418 (Team leader project) and PROJ-H-417 (development cooperation project) are not allowed

Final Learning Agreement: rules

- Rule 8 (master thesis):
 - ❑ students who wish to carry out a master thesis at ULB must contact a supervising professor of EPB and get his/her formal supervision commitment (letter or email) as well as a provisional master thesis title prior to applying. The list of current master thesis' proposals can be found at: <https://polytech.ulb.be/fr/les-etudes/masters/subjects-of-master-s-thesis>. The master thesis title and the supervisor commitment will be added to the learning agreement file.

Campus navigation



Timetables

http://splus.cumulus.vub.ac.be:1184/2evenjr/studsetIR_IR_evenjr.html
<https://gehol.ulb.ac.be/gehol/Vue/Accueil.php>

Timetables

- [http://splus.cumulus.vub.ac.be:1184/2evenjr/studsetIR IR evenjr.html](http://splus.cumulus.vub.ac.be:1184/2evenjr/studsetIR_IR_evenjr.html)
- <https://gehol.ulb.ac.be/gehol/Vue/Accueil.php>
- In case of overlap:
 - Is it a true overlap?
 - encoding error: check with Rose-Marie Brynaert
 - Exercises overlap: there might be more than one series: check with the Professor
 - Lectures overlap:
 - Check with the Professor: sometimes, they change the timetable

Course materials

- Digital platforms
 - <https://uv.ulb.ac.be/login2/index.php>
 - <https://student.vub.be/en/specific-info-for-guest-students#application>

Language classes

- <https://www.ulb.be/fr/se-former/cours-de-francais-langue-etrangere>

Examinations

- Grades from 0 to 20, passing grade: 10/20
- Only 1 session per quadrimester:
 - Q1 -> January
 - Q2 -> June
- Second session in August
 - Registration is mandatory
 - Back to your home university? Discuss it ahead with the Professor

Leaving Brussels

- Check your grades
- Contact Rose-Marie Brynaert

Get help and have fun

- Useful information:
 - <https://www.ulb.be/fr/venir-a-l-ulb/informations-pratiques>
- Service de mobilité étudiante:
 - <https://www.ulb.be/fr/partir-ou-venir-en-echange/contacts>
- Cercle polytechnique:
 - www.cerclepolytechnique.be
- Bureau des Etudiants de Polytechnique:
 - <https://www.facebook.com/bepolytech/>
 - db.erasmus@bepolytech.be
- Express Erasmus
 - <https://www.erasmus-brussels.org/>
- ESN = Exchange Students Network
 - <https://esnbelgium.org/>
- Events
 - BEP Welcome drink: [Today, Feb 10th at 14:00 in UB1.149](#)